



APPLICATION FORM FOR THE POST OF SECURITY OFFICER IN GRADE B

To
IDBI Bank Ltd.,
Human Resource Department (HRD)
IDBI Tower, WTC Complex,
Cuffe Parade,
Mumbai - 400 005

Paste a recent
Photograph
sign across

1) Full Name (In Block Letter):			
2) Address for Correspondence:			
	State:		Pin code:
3) Challan No.			
4) Contact Information:	Tel No.: (With STD Code)		
	Mobile No.:		
	Email ID:		
5) Permanent Address:			
	State:		Pin code:
6) Date of Birth:		Age as on 01/01/2016 :	
7) Place of Birth:			
	District:		State:

8)Other Information:	Nationality:		Religion:	
	Gender:			
9)Marital Status:				
If Married, Name of the Spouse:				
If Spouse is working, Employment details:				
10) Category (General/ SC/OBC/PWD/Ex Servicemen):				
11) In case of SC/ OBC candidate, please indicate:				
(a) Name of the Caste:				
(b) Name of the State to which the candidate belongs:				
(c) Date of issue of Caste Certificate:				
(d)Competent authority who has issued the Caste Certificate:				
12)Whether belonging to a Minority Community:		Yes/No		
13) Whether Belonging to PWD Category:		Yes/No		
In case of Yes:				
(a) Percentage of Disability (%)				
14) Are you an Ex-serviceman?		Yes/No		
15) Are you a candidate who had ordinarily been domiciled in Kashmir Division of the State of J&K during the period of 01.01.1980 to 31.12.1989.		Yes/No		
16) Languages known:				

Languages	Read	Write	Speak

17) Are you Staff of IDBI Bank Ltd.:	If yes, Employee Code:
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18) Details of Educational and Professional Qualification:

Qualification	Details (B. Sc/ /M. Sc etc.)	Board/ University	Full time/ Part Time	Year of Passing	Subject/ Speciali zation	Marks (Rank if any)
Graduation						
Post Graduation						
Professional Qualification						
Others/ Computer Knowledge						

19) Particulars of Experience (starting from present employment):

Sr. No	Name of Organization/ Institution	Designation	Duration From To	Responsibilities	Extra Ordinary Achievements

Note:

- I. Please attach a separate sheet, if the space above is insufficient.
- II. Attested copies of Experience certificate(s) giving details such as Date of Joining and Date of relieving along with the designation respectively, nature of duties performed etc. must be enclosed with the application form. In the absence of the above the application is liable to be rejected.

Declaration:

I hereby certify that the information furnished above is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statements. I am aware, that, in case, I have given wrong information or suppressed any material facts or factual information, or I do not satisfy the eligibility criteria according to the advertisement, then my candidature will be rejected/services terminated even after permanent employment without giving any notice or reason thereof.

I hereby certify that I am satisfying the eligibility criteria for the post applied in terms of advertised criteria in respect of age, educational qualification and experience, etc.

I am willing to serve anywhere in India. I agree that the Bank has a right to transfer me to any part of the country and /or to any job position as its sole discretion in terms of applicable staff rules from time to time.

I undertake to abide by all the terms and condition in the advertisement given by the Bank.

I hereby agree that any legal proceedings in respect of any matter(s) or claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Mumbai and courts/ Tribunals/ Forums at Mumbai only, shall have sole the exclusive jurisdiction to try any cause/ dispute. I undertake to abide by all the terms and conditions mentioned in the advertisement given by the bank.

Place:

Date:

Signature of the candidate
Name of the Candidate

List of documents to be attached with Application Form:

The applicant should attach copies of the certificates/ testimonials in support of the following:

1. Bank's Copy of Challan
2. **Date of Birth** (School/ college Leaving Certificate/ 10th Passing Certificate),
3. **Educational Qualification:**
 - 3.1 Graduation (Marksheet & Degree Certificate)
 - 3.2 Post Graduation (Marksheet & Degree certificate)
 - 3.3 Other qualification (supporting documents)
4. **In case of belonging to SC/ OBC/PWD:**
 - 4.1 Caste Certificate – SC/OBC caste certificate issued by the competent authority (OBC Caste certificate should be of a recent date with suitable clause about non - creamy layer.)
 - 4.2 Disability certificate issued by the competent authority for PWD candidates.
5. **Document Related to Experience:**
 - 5.1 Experience Certificate from the past and current Organization/ Institution or Offer Letters, Relieving Letters, Pay/ Salary Slip clearly indicating the date of joining and date of relieving for each of the past/previous Organization/ Institution (s). The experience certificate/ testimonials produced by you in respect of your work experience should categorically indicate the date of joining, designation at the time of joining, date of promotion with designation, if any, in absence of which certificate would not be considered and the applicant would not be allowed to appear for the interview.
 - 5.2 The applicant already in service of Government/Quasi Government Organizations and Public Sector Banks/Undertakings will have to submit the "No Objection Certificate" (NOC) and experience certificate in original.
 - 5.3 The applicant must ensure that total experience as stipulated in the Eligibility criteria (mention in the advertisement) is in officer cadre. The period of the experience in the grade of clerical level will not be considered for the said post.
6. **Any other documents which the applicant may like to produce.**
