

As per Reserve Bank of India (RBI) guidelines, an account / deposit would be treated as unclaimed if there is no Customer induced transaction /demand has occurred / taken place for a period of ten years or more

Process of claiming the amount in the Unclaimed Deposit Account

Claim by Self: Customer claiming the amount can visit the nearest branch and submit Form for KYC and Unclaimed Deposits claim form respectively duly filled and signed, along with Officially Valid Documents as per the extant KYC Norms of the Bank If the customer wish to continue the relationship with Bank, new account shall be opened under the same 'Customer ID'

Claim by Legal Heir / Nominee: For claim process, legal heir / nominee can visit the nearest branch of the Bank and submit the Form for Claiming the Unclaimed amount duly filled and signed, and other documents as required by the branch for settling the deceased claim to comply with the legal requirements

Claim by Non - Individual: For claims on non - individual accounts, the customer should submit the Form for Claiming the Unclaimed amount on the Company's / firm's/ institution's letterhead duly signed by the authorized signatories along with their valid identity and address proofs. The customer may also be required to submit such other documents as may be required by the Bank.



**The Depositor Education and Awareness Fund (DEAF), Scheme 2014 - Transfer of Unclaimed Amount /
Deposits to DEAF account with Reserve Bank of India**

Annexure I

Customer Information Updation Form for KYC

Customer ID : _____
Name of Account Holder : _____
PAN Number : _____

- There is no Change in my Address
 I wish to change my address / Contact Details as below
 There is no Change in my signature
 My signature has changed and the same is as per details given below

Flat / Door No. _____	Building Name _____
Road _____	Landmark _____
City _____	PIN _____
State _____	Country _____
Tel (Off) _____	Tel (Res) _____
Mobile No _____	E Mail ID _____

Existing Signature	Changed Signature

I hereby submit photo copy of the following documents (self attested) for the proof of –

For Identity Proof	:	
For Address Proof	:	
For Signature Proof	:	

I do hereby solemnly declare that the information provided above with respect to my account is up to date and correct.

Signature of Account holder

Date: _____

Note:

- 1) Please provide self-attested address proof even when there is no change of address.
- 2) List of acceptable identity, Signature and address proof documents (in photocopy) as per the enclosed sheet should be submitted to the nearest IDBI Bank branch.
- 3) If you wish to make a change in any of your contact details please fill appropriate boxes given above.
- 4) In absence of valid address proof, the address proof of a close relative with whom account holder is residing may be provided along with a declaration from the close relative, and the close relative's id and address proof. The declaration should state that account holder is a close relative and resides at the address mentioned above.

For Branch Use only		For RPU Use only	
Sourcing Br. Name		ID Proof updated on	
SOL		Add. Proof updated on	
Documents and sig nature verified		Photograph updated on	
SOM / ASOM		Signature updated on	
BH		Signature of RPU Official	

Note : Separate forms to be obtained for the individual customers



**The Depositor Education and Awareness Fund (DEAF), Scheme 2014 - Transfer of Unclaimed Amount /
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Annexure II

Form for Claiming the Unclaimed amount

To
The Branch Manager
IDBI Bank Ltd.
_____ Branch

From:

Sir/ Madam,
Sub: Deposit / Account No. _____ in the name of _____

I/We, would like to mention that the above said Deposit / account was not operated due to the reason _____ and understand that the amount has been transferred to DEAF Scheme,2014 as per the directions of Reserve Bank of India.

I/We, in the capacity of Self / Legal Heir / Nominee / Other (Please Specify) _____ request for refund and settlement of claim for deposit / account(s) held with your Bank.

Claim Details:

Name of Deposit/ account Holder: _____

Communication Address: _____

I understand that the claim will be settled post due diligence and authentication of documents as per the Bank's policy and Guidelines.

Yours faithfully

Signature: _____

Name: _____

Address: _____

Contact No.: _____

Customer Acknowledgment Slip (to be filled in by Bank Official)

Date ___/___/___

Received a request from Mr. / Mrs. / Ms. / Dr. _____, for claiming Unclaimed Deposits / Accounts

IDBI Bank Ltd.
_____ Branch

Signature of Bank Official with Bank Seal _____

Table A		Acceptability as Proof for		
S.No	Document	Identity	Signature	Mailing Address
		(I)	(S)	(A)
1	Introduction	Yes	Yes	No
2	Passport	Yes	Yes	Yes
3	PAN card	Yes	Yes	No
4	Driving License (laminated/non laminated)	Yes	No	Yes
5	Election ID / Voters' ID card	Yes	No	Yes
6	Employee ID card (only for corporate Salary account) with one more valid identity proof	Yes	Yes	No
7	ID Card of Government Dept/Defense Dept./ Police Dept / PSU Entity / Indian Post	Yes	Yes	No
8	Photo ID debit/credit card	Yes	Yes	No
9	Letter from a recognized public authority at the level of a Gazetted Officer like District Magistrate, Divisional Commissioner, BDO, Tehsildar, Judicial Magistrate etc.	Yes *	No	Yes *
10	Pension Book/Card	Yes *	Yes *	No
11	Marriage Certificate / Nikahnama for Women (along with identity document of Maiden name and valid address proof of the spouse)	Yes	No	Yes *
12	Defense Dependent's Card	Yes	No	No
13	Defense Ex-Service Man Card issued to defense employees	Yes	No	No
14	Citizenship Card issued in North Eastern States for ISA.	Yes *	Yes *	Yes *
15	Employer's letter certifying current mailing address only from private limited and public limited companies.	No	No	Yes
16	Latest electricity or telephone bill (landline/postpaid mobile)	No	No	Yes
17	Latest copy of Life Insurance policy or premium receipt	No	No	Yes
18	Latest house lease agreement duly stamped and registered	No	No	Yes
19	Bank account /credit card statement or passbook (first page)	No	No	Yes
20	Municipal Corporation Bill	No	No	Yes

21	Ration Card	No	No	Yes
22	In case of rural / semi urban customers, Identity / Residence proof certificates issued by the local administrative authorities like Gramsevak, Talathi or any other local authority may be accepted provided the Branch Manager is satisfied with regard to the authenticity and correctness of the same.	Yes	No	Yes
23	NREGA job card (Applicable only in case of small accounts) (Signature to be obtained in the presence of BH including self attested photograph)	Yes	No	Yes
24	Aadhaar letters issued by the Unique Identification Authority of India	Yes	No	No
25	Self signed cheque	No	Yes	No

Note- Branch shall process the claims, if details are available in the said document. For identity proof, photo shall be identified by the concerned officials.

IDBI Bank Limited, Regd. Office: IDBI Tower, WTC Complex, Cuffe Parade, Mumbai – 400 005.

Toll Free Numbers: 1800-209-4324 / 1800-22-1070, **Non-Toll Free Number:** 022 - 67719100

Visit us: www.idbibank.in |      | **CIN -** L65190MH2004GOI148838