URGENT ATTENTION MEMBERS OF IDBI BANK

Registration of e-mail ids and Bank details with IDBI Bank

Communication and exchange of information plays a vital role in performing the day to day operations in every organization. Over the period, ever-growing digital platform has paved the way of paperless communication. Therefore, email has become one of the basic necessities for all kinds of official communication.

In terms of Section 20 of the Companies Act, 2013 read with Rule 35 of the Companies (Incorporation) Rules, 2014 and Section 101 read with Rule 18 (3) of the Companies (Management and Administration) Rules, 2014, we, hereby, request all Members of IDBI Bank Ltd., who have till date not registered their e-mail id(s) with the Bank, to register their email id(s) in order to receive Notice of General Meetings and other communications in electronic form.

Further, in terms of SEBI Circular No. CIR/MRD/DP/10/2013 dated 21.03.2013, directing that, henceforth, listed companies shall mandatorily make all payments to investors, including dividend (to be declared, if any, in future) to Shareholders, through RBI approved Electronic mode of payment such as ECS [LECS (Local ECS) /RECS (Regional ECS) / NECS (National ECS)], NEFT etc., we request all Shareholders of the Bank who hold physical shares to furnish the Bank account details and / or e-mail id(s) (if not already furnished) in the requisite form. Duly filled up form, along with the documents mentioned therein, may please be submitted to the addresses provided below. This will facilitate prompt delivery of Notice of the meeting and other communications as well as payment of dividend (to be declared, if any, in future) through aforesaid electronic mode in the mandated Bank Account.

Members who hold shares in Demat form are requested to approach concerned Depository Participant for updating /modifying the Bank Mandate and/or e-mail id(s) details as the case may be.

In case, you do not want Electronic payment of the Dividend (to be declared, if any, in future), kindly still furnish your Bank Account information (Account number and Bank’s name) on the aforesaid form required to be mandatorily printed by IDBI Bank on the Dividend warrants as per SEBI’s directives.

The Members of the Bank, who have not claimed their dividend for the Financial Year 2012-2013 are requested to approach, KFin Technologies Pvt. Ltd. (KFin), Registrar & Transfer Agent of the Bank, at their address at Selenium Tower B, Plot No.31-32, Gachibowli, Financial
Please note that, in compliance of Section 125 (c) of the Companies Act, 2013 and the Rules made thereunder, the unclaimed dividend, if any, for FY 2012-2013 will be transferred to Investor Education and Protection Fund in the month of October 2020.

Please note that, the Notice of AGM and Annual Report will also be made available on Bank's website www.idbibank.in with download facility and physical copies of the same can be inspected at the Registered Office of the Bank during office hours.

Any communication may please be sent to KFin or IDBI Bank Ltd. at aforesaid address.

For any clarification, please contact IDBI Bank Officers at 022-66552711/ 3147/ 3336/ 3062 and KFin's Officers at 040-67161571 /1569 /1621.

Please submit the document at nearby branch of IDBI Bank or KFin's branch requesting them to forward the documents to IDBI Bank, Board Department or KFin's office at the address given above.

Place – Mumbai
Date – May 07, 2020

For IDBI Bank Ltd.

Sd / -

Pawan Agrawal
GM & Company Secretary
I/We………………………………………….do hereby authorize IDBI Bank Ltd.

- To Print the following details on my/our dividend warrant or
- To Credit my dividend amount directly to my Bank account by LECS/RECS/NECS/NEFT. (Strike out whichever is not applicable)

**Folio No. : IDB………..**

**Particulars of Bank Account:**

1. **Bank Name** : 
2. **Branch Name**
   **Address (for Mandate only)** : 
3. **9 Digit Code number of the bank & Branch as appearing on the MICR cheque** : 
4. **Account Type (Savings/Current)** : 
5. **Account No. as appearing on the cheque book** : 
6. **Branch STD code & Telephone no.** : 
7. **IFSC Code of Bank Branch** : 
8. **Email ID of shareholder** : 

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<td>8. Email ID of shareholder</td>
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Signature of the Member

1. Please attach the photocopy of a cheque or a blank cancelled cheque issued by your Bank relating to your above bank account for verifying the accuracy of the 9 digit MICR code number/IFSC Code.
2. In case of shareholders holding shares in Physical Mode, please send these details to:
   KFin Technologies Pvt. Ltd.
   Selenium Tower B, Plot No. 31-32,
   Gachibowli, Financial District,
   Nanakramguda,,
   Hyderabad- 500 032- Telengana

In case of shareholders holding shares in Dematerialised form, please send these details to:

   The Depository Participant with whom your Demat Account is maintained.

**Enclosures :**

1. Self attested copy of PAN Card
2. Self attested copy of Residence -AADHAR Card or Passport or Driving License or Voter ID.
4. Signature attestation letter from Bank.