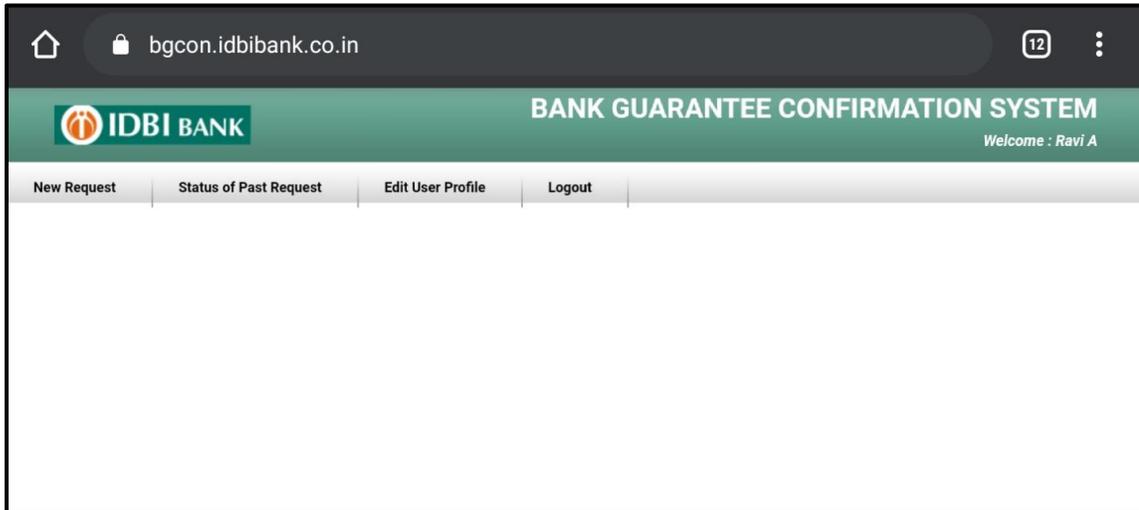
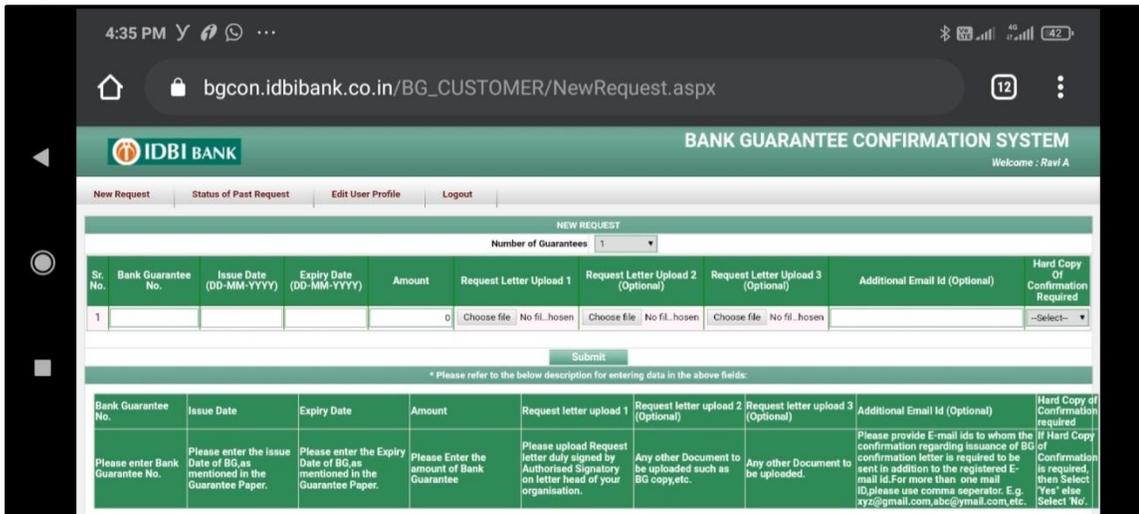


Process for Obtaining BG Confirmation through Online Mode

1. The beneficiary of the BG logs in to the below URL
<https://bgcon.idbibank.co.in>
 or clicks on Confirmation of Bank Guarantee under Corporate – Product- Trade Finance – Bank Guarantee
2. The beneficiary registers on the site using his Email id and Mobile Number and logs in after entering the OTP received by him.



3. Depending on the number of bank guarantees for which the confirmation is required he will click on the number and the number of lines will be shown.



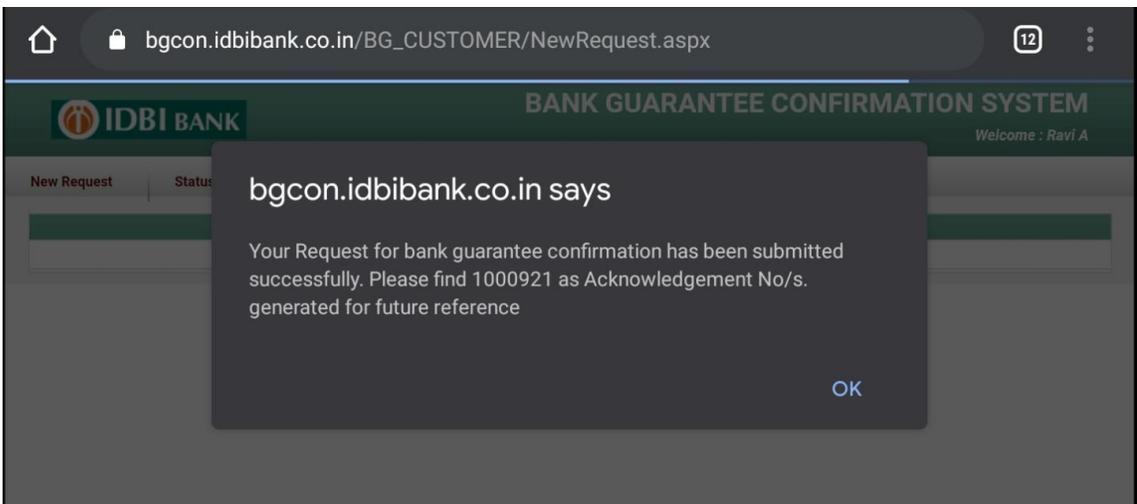
4. The Beneficiary is required to input the BG number, the issuance date, the expiry date, the amount of BG and the covering letter on its letterhead requesting for issuance of BG confirmation.
5. He also has the option to upload any additional document.

- The beneficiary can mention any additional email ids separated by ‘,’ who will also be notified once the BG confirmation is issued.

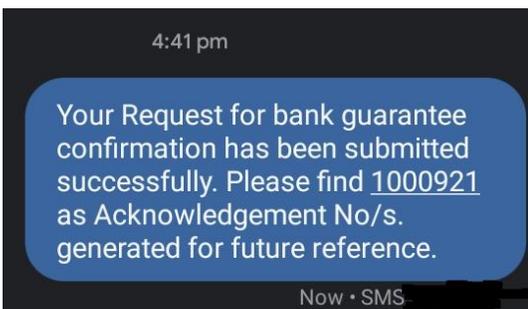
Sr. No.	Bank Guarantee No.	Issue Date (DD-MM-YYYY)	Expiry Date (DD-MM-YYYY)	Amount	Request Letter Upload 1	Request Letter Upload 2 (Optional)	Request Letter Upload 3 (Optional)	Additional Email Id (Optional)	Hard Copy of Confirmation Required
1	2020127IBGF00003	23-09-2020	25-03-2022	567000	Choose file No fil..hosen	Choose file No fil..hosen	Choose file No fil..hosen		No

Bank Guarantee No.	Issue Date	Expiry Date	Amount	Request letter upload 1	Request letter upload 2 (Optional)	Request letter upload 3 (Optional)	Additional Email Id (Optional)	Hard Copy of Confirmation required
Please enter Bank Guarantee No.	Please enter the Issue Date of BG as mentioned in the Guarantee Paper.	Please enter the Expiry Date of BG as mentioned in the Guarantee Paper.	Please Enter the amount of Bank Guarantee	Please upload Request letter duly signed by Authorised Signatory on letter head of your organisation.	Any other Document to be uploaded such as BG copy,etc.	Any other Document to be uploaded.	Please provide E-mail ids to whom the confirmation regarding issuance of BG of confirmation letter is required to be sent in addition to the registered E-mail id.For more than one mail ID,please use comma separator. E.g. xyz@gmail.com,abc@ymail.com,etc.	If Hard Copy of Confirmation is required, then Select 'Yes' else Select 'No'.

- The beneficiary can select if he also requires the BG confirmation in hard copy in addition.



- Upon clicking Submit, he will get the acknowledgement number of his request through SMS and Email for future tracking.



9. The request will flow to controlling/Head office which will process the request and upload the soft copy of the BG confirmation in the module.
10. In case of any mismatch or if any additional information is required, the request shall be rejected by controlling/Head office.
11. The Beneficiary will receive an SMS and E-Mail stating that the request has been processed/rejected, once response has been given by controlling/Head office. Also, mail will be sent with the status to the additional E-mail ID mentioned during application. The applicant needs to login to the webpage to download the confirmation letter.
12. The beneficiary has the option to check the status of his past request. In case of rejection, he may resubmit his request after doing the necessary correction.
13. Beneficiary will be able to download the confirmation letter by clicking Download button under Download Confirmation Letter column.


BANK GUARANTEE CONFIRMATION SYSTEM
Welcome : Ravi A

[New Request](#) | [Status of Past Request](#) | [Edit User Profile](#) | [Logout](#)

STATUS OF PAST REQUESTS

Acknowledgement No : <input type="text"/>	Bank Guarantee No : <input type="text"/>
Status : --Select--	Tracking No : <input type="text"/>
Application From Date : <input type="text"/>	Application To Date : <input type="text"/> View

Sr. No.	Acknowledgement No	Bank Guarantee No.	Request Date	Amount	Download Confirmation Letter	Tracking Details For Hardcopy	Query Raised By Bank	Reply By Beneficiary/Customer	Reopen Request With Remarks By Beneficiary/Customer	Status
1	1000921	2020127IBGF00003	15/01/2021 04:40:01 PM	567000	Pending	(Hard Copy is not required)	NIL	NIL <input type="text"/> Submit		Open
2	1000866	200127fbgf00001	02/01/2021 05:39:11 PM	1	Download	(Hard Copy is required)	NIL	NIL <input type="text"/>		Close

14. If Beneficiary has opted for Hard copy of the confirmation letter also, he may be able to track the courier status, by clicking on the Tracking Details.

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