

IDBI Bank Limited

On behalf of LIC of India

Applications are invited for one post of Deputy Managing Director in IDBI Bank Ltd.

Indian nationals with an exemplary track record are invited to apply

1.	Eligibility criteria for the Posts	(i) Age : 45 to 57 years (as on September 1, 2019) (ii) Minimum experience of 15 years in Main Stream banking mainly Retail Banking including two years in Sr. Management. (iii) Eligibility conditions can be relaxed if warranted.
2.	Field of Selection	The field of selection shall be banking sector as a whole, including public sector and private banks.
3.	Mode of Selection	The candidates shortlisted shall appear before a Selection Committee constituted for the purpose.
4.	Tenure	The tenure of the candidates shall be three years extendable by further period of two years or attainment of age 60 years OR till further orders whichever is earlier.
5.	Remuneration	The emoluments include Pay of Rs.1,87,600/-, DA @ 9% and other applicable allowances, fees, perquisites like residential accommodation, vehicle etc. applicable to one DMD position in IDBI Bank.
6.	Last Date	Duly filled in application form to be submitted to IDBI Bank not later than 5:30 pm on September 21, 2019

IDBI Bank Limited

Application for the post of 1 Deputy Managing Director (DMD) in IDBI Bank Ltd.

General rules/ instructions

1. The contents here to be read along with the advertisement.
2. The three year term begins from the date of taking charge and will be subject to the normal age of superannuation of 60 years or till further orders whichever is earlier.
3. Location of the post will be in Mumbai.
4. **CLOSED cover** containing the application filled in its entirety should be superscribed '**APPLICATION FOR THE POST OF DMD**' and sent to the following address only by registered post/courier:

MD & CEO's Sectt.
IDBI Bank Limited
24th Floor, IDBI Tower,
WTC Complex,
Cuffe Parade, Mumbai – 400 005.

5. Only those applications filled in entirety in prescribed format and received **not later than 5:30 pm on September 21, 2019** will be considered.
6. Applications which meet the eligibility criteria will be further subjected to shortlisting. To help assess the leadership competencies and potential capabilities of candidates meeting eligibility criteria, IDBI Bank may, if required, take the help of an advisory firm in this regard. The advisory firm will have no role in shortlisting. Shortlisted applicants will appear for interactions with the Selection Committee.
7. Individual privacy concerns of the applicants will be ensured by the Selection Committee to the extent possible.
8. Applicant should strictly conform to the format of the application as prescribed. Applications should not be handwritten except for the signatures. All pages to be signed by the applicant.
9. Candidature will be considered on the strength of the information declared in the application and the copies of certificates/ documents submitted therewith.

10. A recent photograph is to be affixed at the appropriate place.
11. Self-attested copies of the appropriate documents should be submitted along with the application that will :
 - (i) provide proof of age.
 - (ii) clearly demonstrate the eligibility of experience. (Illustratively, this could include: Experience Certificates from the past and current employers, appointment letters, designation at the time of joining, date of promotion with designation, if any)
 - (iii) provide proof of educational / professional qualifications & certifications
12. Shortlisted candidates presently in service of Govt./Quasi-Govt/Public Sector/Parastatals are required to submit a letter from the current employer containing the following details to IDBI Bank at the time of interaction with the Selection Committee:
 - (i) Commitment that if the applicant is recommended for appointment as DMD, a discharge certificate from the employer will be made available.
 - (ii) Vigilance clearance certificate that no proceedings are either pending or contemplated against the officer concerned.
 - (iii) List of all the major / minor penalties imposed on the candidate or, otherwise, a certificate confirming that no penalty has been imposed on the officer during service.
13. Upon selection, the candidate must obtain/ provide Director Identification Number (DIN) and must also be qualified to become Whole-time Director in terms of provisions of the BR Act, 1949, the Companies Act, 2013 and other applicable provisions.

Application

For office use:

1	Name <i>(First Name First and Surname last)</i>	<div style="border: 1px solid black; padding: 10px; text-align: center;">Affix your Passport size photograph duly signed across</div>
2	Date of Birth <i>(dd/mm/yyyy)</i>	
3	Indian Passport No. & date of expiry <i>(dd/mm/yyyy)</i> <i>Copy to be enclosed with the application)</i>	
4	Name of the Present or Last Organization	
5	Present or Last Post held	
6	Gross Remuneration drawn (including perquisites) in INR	
7	Present Postal Address + e-mail id + contact No. <i>(one landline and one mobile)</i>	

8	Employment history that would demonstrate eligibility and credentials for the post of DMD (to be confined to two pages and in font 'Cambria' size '12')	
	Name of the organisation & period of employment (dd/mm/yyyy)	Brief description that clearly articulates the duties, role, responsibilities and achievements that would demonstrate credentials for the post of DMD.
i		
ii		
iii		
v		

vi		
vii		
viii		
9	Name and contact no. of individual(s) engaged with professionally in the past and can stand referee to vouch for the credentials listed out in this application. (Two references)	

10	Educational Qualifications			
	Name of the Degree/Diploma etc/Full -Time/Part Time	Name of the Institution/College/ University	Year of passing	Class/Grade received
i				
ii				
iii				
11	Details of Professional Certification, if any			
	Name of the Degree/Diploma etc/Full -Time/Part Time	Name of the Institution	Year of passing	Class/Grade received
i				
ii				
iii				

Declaration:

If at any stage it is found that any information furnished in this application is false/incorrect/incomplete or does not satisfy the eligibility criteria, I do fully understand that my candidature/appointment is liable to be cancelled/terminated without any notice. Further, if this application is received after the due date & time, I do understand that it will not be considered. I do understand that even if I meet the eligibility criteria, I would be subjected to a process of shortlisting and the Selection Committee will interact only with the shortlisted candidates.

No. of enclosures_____ Sheets

Date:

Name & signature of the applicant

Place: