



IDBI Bank Limited
Zonal Office – Delhi & NCR

Sale of Scrap at various Bank's Office Premises in Delhi
on "AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS.

TENDER DOCUMENT

PART-I
(Terms & conditions)

Last date of submission: October 10, 2022

Time: 15.00 Hrs



IDBI Bank Limited

Sale of Scrap at various Bank's Office Premises in Delhi
on "AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS.

IDBI Bank Limited

1st Floor, E3/15, Block E3, Jhandewalan Extension, New Delhi – 110005.

NAME OF THE TENDERER

ADDRESS

.....



Sale of Scrap at various Bank's Office Premises in Delhi
on "AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS.

The information contained in this Tender document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of IDBI Bank Limited ("IDBI Bank"), is provided to the bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided.

This tender document is not an agreement and is not an offer or invitation by IDBI Bank to any parties other than the applicants who are qualified to submit the bids (" Bidders"). The purpose of this tender is to provide the Bidder(s) with information to assist the formulation of their proposals. This tender does not claim to contain all the information each Bidder may require. Each Bidder may conduct its own independent investigations and analysis and is free to check the accuracy, reliability and completeness of the information in this Tender. IDBI Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. IDBI Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender.

IDBI Bank reserves the right to reject any or all the offers received in response to this Tender document at any stage without assigning any reason whatsoever. The decision of IDBI Bank shall be final, conclusive and binding on all the parties.



NOTICE INVITING TENDERS

Sealed tenders are invited for disposal of Scrap material on **"AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS.** The materials which includes old Furniture, Aluminum partitions, AC Units (Ductable / Split), Electrical items etc. The Material is located at various locations as mentioned below:

1. IDBI Bank Limited, Videocon Tower, 1st Floor, E3/15, Block E3, Jhandewalan Extension, New Delhi – 110 005.
2. IDBI Bank Limited, 1st to 3rd Floor, 51/3, Desh Bandhu Gupta Road, Karol Bagh (Opposite Khalsa College), New Delhi - 110 005.
3. IDBI Bank Limited, 11B Tewari House, 8 Pusa Road, New Delhi – 110 005.

Envelope -1 will contain Earnest Money Deposit (EMD) for an amount of Rs. 25000/- (Rupees Twenty Five Thousand Only) along with hard copies of Annexure-1 and Annexure –II duly signed by the tenderers on each page as a token of acceptance of the terms & conditions mentioned therein.

Envelope-2 will contain Price bid on lump sum basis for each Location.

The tenderers may note that only one Bid amount is required to be quoted for each location separately on "AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS. The total bid amount has to be written in figures and words after adding values quoted for all individual Locations.

The tenderers have to fill in the price for each lot as mentioned above and put the same in sealed envelope and mark the same as Envelope-2.

The Envelope -1 and Envelope-2 shall be put in a single sealed envelope addressed to **DGM (FIMD), Videocon Tower, 1st Floor, E3/15, Block E3, Jhandewalan Extension, New Delhi – 110 005** super scribing Tender for Scrap on the envelope and the envelope should be dropped in the tender box kept for this purpose at aforesaid location on or before **October 10, 2022 by 15.00 Hrs.**

Envelope -1 shall be opened at 16.00 Hrs in the presence of the tenderers or their authorized representatives who may be present at the time of opening.

Envelope-2 shall be opened on the same day viz. October 10, 2022 at 16.30 hrs. The tenderers may note that Envelope -2 (Price Bid) of only those tenderers shall be opened who agree with all the conditions as mentioned in Annexure-I and Annexure-II and submit the signed hard copies of the same along with EMD as required in Envelope-1. Bank has right to select or reject any tender or cancel all the tenders without assigning any reason thereof.

**Sd/-
M M Belagali
DGM (IMD)**

Annexure – I

Terms and Conditions – Sale / Disposal of scrap

Sealed tenders are invited on "**AS IS WHERE IS**" AND "**WHAT EVER THERE IS**" BASIS for sale/disposal of Scrap Materials at the aforesaid locations. The details of the items have been mentioned below separately for each location.

1. The items / equipment's / cables to be disposed off in scrap would be available for inspection at above location during **September 20, 2022 till October 07, 2022 between 03:00 P.M to 6:00 PM.** on Bank's working days. Please note that the below mentioned quantity are indicative in nature and the actual quantity may vary and the inspection of premises /site is mandatory before submitting the quotation. The tenderers may contact the below mentioned officers for inspection of the items required to be disposed off.
 - a Shri. Pushkar Singh Rawat - 011- 4329 4117 – Karol Bagh.
 - b Smt. Sanjukta Baidya - 011- 2580 7106 – Pusa Road.
 - c Shri. Krishna Kant - 011- 6608 4824 – Videocon Tower, Jhandewalan.
2. The items, equipment's / cables etc. would be sold / disposed off on "**AS IS WHERE IS**" AND "**WHAT EVER THERE IS**" BASIS and it is for the intending tenderers to assess the condition, specifications, make, quantity of the equipment's /cables before submission of the tenders.
3. Bank has right to dispose off all the items or restrict the quantity of disposal or even cancel the tender for disposal of any items / cable etc. Bank reserves the right not to accept the highest tender or any other tender and reserves its right to retender.
4. An Earnest Money Deposit of Rs. 25000/- (Rupees Twenty Five Thousand only) – Demand Draft (DD) in favor of IDBI Bank Limited Payable "AT PAR" should be enclosed along with the Technical Bid. The EMD of Bidders who are not qualified after opening of their Price Bid will be returned through electronic mode only to the Bidder within 30 days (without interest) from the date of opening of Price Bid. The EMD will be forfeited if the bidder withdraws their offer/bid before opening the Price Bid for any reasons whatsoever. Offers/bid without Tender Document fee and EMD shall not be considered by the Bank.
5. The tenderer whose quotation having highest bid amount will be considered as successful tenderer. In case of any incidence of quoting the same highest amount from more than one tenderer, the items will be sold/disposed off based on draw of locations or combined as per the discretion of Bank.
6. The EMD shall be interest free and will be refunded to the unsuccessful tenderers, once the offer of successful tenderer has been accepted. EMD of successful tenderer shall be refunded after successful performance of the entire work associated with sale/disposal.
7. The tenderers are required to access the Scrap Materials on "**AS IS WHERE IS**" AND "**WHAT EVER THERE IS**" BASIS. Bank will not take any liability in case of any discrepancy in the quantity of the items as noted by tenderers and the quantity available at site at the time of sale/ disposal.
8. The successful tenderer has to deposit the entire bid amount though Demand Draft (DD) in favor of IDBI Bank Limited Payable "AT PAR" within 3 days from the date of opening of the tender. The successful tenderer take delivery and lift the items at office premises without damaging the site and clearing the entire site **in phased manner for each location separately** within the stipulated period as prescribed by the bank in the work order / Intimation by Bank for sale/ disposal of items failing which the EMD will be forfeited. In such a case, Bank reserves the right to consider the bid of the next highest tenderer. The items / cables will be allowed to be lifted from site between 11.00 am and 5.00 pm on working days.

9. Items is included for disposal outside the above building premises. The work pertaining to lifting of items from the site will be supervised by Bank officials. In case of any ambiguity regarding lifting of item at the time of disposal, the decision conveyed by the Bank officials will be final and have a binding on the Successful tenderer to follow the same. The labour, dismantling, transport and other charges will be borne by the tenderer.
10. The tenderer shall be required to restore at his/her own cost any damages that may occur due to dismantling, removing of the electrical equipment's/cables to the satisfaction of the Bank, after which the EMD will be refunded. The rates quoted shall be valid for 45 (forty five) days from the date of submission of tenders.
11. The rates quoted shall be written in both words as well as in figures.
12. The tenderers shall indemnify IDBI Bank against any damages and shall carry the material at his own risk and cost on "AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS.
13. If a holiday is declared on any of the dates mentioned above, the Bids shall be received opened on the next working day at the same timings specified above.
14. It is the responsibility of the Bidder that such factors have properly been investigated and considered while submitting the bid proposals and that no claim whatsoever including those for financial adjustment to the contract awarded under the Bid Documents will be entertained by IDBI Bank and that neither any change in the time schedule of the contract nor any financial adjustments arising thereof shall be permitted by IDBI Bank on account of failure of the bidder to appraise themselves of local laws / conditions.
15. Any bid received at IDBI Bank after the last date & time as prescribed in the tender for receipt of bids prescribed by IDBI Bank, will be rejected and/or returned to the Bidder. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.
16. Bidder shall also adhere to all security requirement/regulations of the IDBI Bank during the execution of the work.
17. **Taxes and Duties:** Bidder will be entirely responsible for all applicable duties, levies, insurance charges, Transportation charges, license fees, road permits etc.,
18. **Governing Law:** This Contract shall be governed in accordance with the laws of India. These provisions shall survive the Contract.
19. The bids containing any condition put by the tenderer shall not be accepted.

For any further details, please contact on phone No. 011-6608 4815/ 28 / 02.

Date:

Signature and stamp of the tenderer

Place:

Name : _____

Address : _____

Contact No. : _____

Annexure – II

Application Form - Disposal of Scrap from Bank premises Equipment's / cables

The Deputy General Manager (IMD)
1st Floor, E3/15, Block E3,
Jhandewalan Extension,
New Delhi – 110 005.

Date

Dear Sir,

I/We hereby submit my/our bid in the sealed cover for purchasing Scrap items / equipment's / cables etc. along with required EMD of Rs.25000/- (Twenty Five Thousand only) by way of Demand Draft (DD) in favor of IDBI Bank Limited Payable "AT PAR".

Further, I/We have inspected Scrap Materials lying in Bank's premises at aforesaid locations and I/We am/are interested to purchase the same on **"AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS.** I/We abide by the terms and conditions of the tender indicated in Annexure-I. I/We understand that in the event of non-compliance of the terms and conditions of the tender, my/our EMD shall be forfeited by IDBI Bank.

I/We undertake that in case of acceptance of my/our tender, I/we shall pay the entire bid amount and arrange to lift the item / cables at my/our cost within the stipulated period as prescribed by the bank in the work order issued by Bank. I/We know that after deposit of the entire bid amount to IDBI Bank, I/We have to arrange lifting of material from site within the stipulated period as prescribed by the bank in phased manner between 11.00 A.M. to 5.00 P.M. I/We indemnify IDBI Bank against any damages and shall lift the material at my/our risk and cost on **"AS IS WHERE IS " AND "WHAT EVER THERE IS" BASIS.** I/We know that IDBI Bank has the right to sale/dispose off either all the items or restrict the quantity or even cancel the tender or to go for re-tender without assigning reason thereof as the case may be and we have no object in this regard.

I/We shall accept the quantity of sale/disposal of scrap materials on the lump sum amount quoted separately for each location by me/ us.

I/We also know the IDBI Bank has the right to accept or reject any of the tenders without assigning any reason thereof.

Yours faithfully,

Signature and stamp of the tenderer

Name & Address : _____

Contact No : _____



IDBI Bank Limited
Zonal Office – Delhi & NCR

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TENDER DOCUMENT

PART-II
(Price Bid)

NAME OF THE TENDERER

ADDRESS

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Last date of submission: October 10, 2022

Time: 15.00 Hrs



1. Sale of Old Materials – Karol Bagh Location

Name of the tenderer :

Address & Contact No. :

List of Items	Qty to be Disposed	Rate	GST	Total Amount
Tables	72			
Solid / Glazed Doors	14 Glass/11 Wooden			
Sofa Set - Fabric 2 Seater	5			
Low height storage	80			
Side Storage Unit	25			
Pedestal Drawer unit	4			
Almirah	3			
Officer Chairs	99			
Net Chairs	2			
Canteen/ Pantry Chairs	14			
Ductable AC Unit – 5.5 TR	1			
Cassette AC Unit – 5.5 TR	1			
Split 1 TR	2			
Split 1.5 TR	14			
White Board	3			
Pinup Board	2			
Strong Room Door	2			
Wall Clocks	16			
Television Set	1			
Fire Extinguishers	22			
Telephone Instruments	66			
Wall Mounted Fans	18			
Stand Fans	21			
2*2 Light Fittings	58			
Round Light Fittings	66			
Patti Light	21			
Microwave Oven	2			
DG Set – 120 KVA	1			
Refrigerator	2			
Hot Plate	3			
Speakers	22			
Fire / Smoke Detectors	43			
Wall Paintings	1			
Glass Table	1			
Wood Table	2			
Scanner	1			

Coat Hanger	4			
Fly Catcher	1			
Heater/Blower	2			
Lunch Plate	116			
AC Indoor machine	1			
Stretcher	1			
Height Measuring Scale	1			
Weighing Machine	1			
Panasonic EPBX System	2			
Iron Rack	29			
Conference Table	01			
Dining Table	01			
Granite Top – Dining Table standing units	02			
Vault Iron Window	2			
Total Amount				

Total amount in words: (Rupees _____)

Date:

Place:

Signature and stamp of the tenderer

Name:

Address:

Contact No.:



2. Sale of Old Materials – PUSA Road Location

Name of the tenderer :

Address & Contact No. :

List of Items	Qty to be Disposed	Rate	GST	Total Amount
Tables	267			
Solid / Glazed Doors	21			
Sofa Set - Fabric 2 Seater	1			
Sofa Set - SS/MS 3 Seater	2			
Low height storage	31			
Side Storage Unit	54			
Pedestal Drawer unit	3			
Almirah	2			
Wall Cabinets	15			
Officer Chairs	180			
Canteen/ Pantry Chairs	37			
Ductable AC Unit – 11 TR	6			
Ductable AC Unit – 8.5 TR	1			
Ductable AC Unit – 5.5 TR	2			
Split 1.5 TR	4			
Split 2 TR	1			
Slotted Angles	139			
UPS Battery Racks	3			
White Board	2			
Pinup Board	5			
Wall Clocks	5			
Fire Extinguishers	55			
Telephone Instruments	215			
UPS – 20 KVA	2			
UPS Batteries	28			
Stabiliser – 320 KVA	3			
Wall Mounted Fans	27			
Stand Fans	10			
2*2 Light Fittings	108			
Round Light Fittings	135			
Patti Light	37			
DG Set – 320 KVA	1			
Speakers	27			
Amplifier	1			
Fire / Smoke Detectors	32			

Wall Paintings	6			
Air Cutter/Blower	1			
Standing Weighing Machine	1			
Portable Weighing Machine	1			
Air Bender	1			
Wall Mounted Storage Cabinet	4			
Total Amount				

Total amount in words: (Rupees _____)

Date:

Place:

Signature and stamp of the tenderer

Name:

Address:

Contact No.:



3. Sale of Old Materials – Videocon Tower, Jhandewalan Location

Name of the tenderer :

Address & Contact No. :

List of Items	Qty to be Disposed	Rate	GST	Total Amount
Tables	51			
Sofa Set - Fabric 2 Seater	7			
Sofa Set - Fabric 3 Seater	4			
Low height storage	23			
Pedestal Drawer unit	19			
Almirah	7			
Officer Chairs	70			
Net Chairs	4			
Split 1.5 TR	5			
Slotted Angles	65			
White Board	12			
Wall Clocks	35			
Television Set	7			
Fire Extinguishers	18			
Telephone Instruments	310			
UPS - (60 KVA & 20 KVA)	1 each			
UPS Batteries - 12 V, 120 AH	64			
Wall Mounted Fans	17			
Stand Fans	32			
2*2 Light Fittings	7			
Microwave Oven	1			
Toaster	3			
Refrigerator	2			
Hot Plate	1			
Speakers	4			
Amplifier	2			
Wall Paintings	7			
Total Amount				

Total amount in words: (Rupees _____)

Date:

Place:

Signature and stamp of the tenderer

Name:

Address:

Contact No.: