



IDBI BANK

CIN:L65190MH2004GOI148838

IDBI Bank Limited

**Bengaluru Zonal Office,
IDBI House, 58, Mission Road,
Bengaluru - 560027.**

NOTICE INVITING REQUEST FOR PROPOSAL

IDBI Bank invites Pre-Qualification Tender for Empanelment of Contractors/ Agencies for providing Roof-Top Solar Power Plant at IDBI Bank's Office premises under Bangalore Electricity BESCOM jurisdiction. Last date of submission of application is July 30, 2025 by 3 PM. Any corrigendum in the matter shall be posted on Bank's website and no separate notification shall be issued in the newspaper. For details, please visit IDBI Bank's website www.idbibank.in.

Sd/-

CGM & ZH,

Date : 10-07-2025 Bengaluru Zone.



IDBI BANK

CIN:L65190MH2004GOI148838

आईडीबीआई बैंक लिमिटेड
बेंगलुरु क्षेत्रीय कार्यालय,
आईडीबीआई हाउस, 58 मिशन रोड,
बेंगलुरु - 27

प्रस्ताव के लिए अनुरोध आमंत्रित करने की सूचना

आईडीबीआई बैंक, बेंगलोर इलेक्ट्रिसिटी बेसकॉम क्षेत्राधिकार के अंतर्गत आईडीबीआई बैंक के कार्यालय परिसर में रूफ-टॉप सोलर पावर प्लांट लगाने के लिए ठेकेदारों/एजेंसियों पैनलबद्ध करने के लिए पूर्व-योग्यता निविदा आमंत्रित करता है। आवेदन जमा करने की अंतिम तिथि 30 जुलाई, 2025, दोपहर 3 बजे तक है। इस मामले में कोई भी शुद्धिपत्र बैंक की वेबसाइट पर पोस्ट किया जाएगा और समाचार पत्र में अलग से कोई अधिसूचना जारी नहीं की जाएगी। अधिक जानकारी के लिए, कृपया आईडीबीआई बैंक की वेबसाइट www.idbibank.in देखें

हस्ता/ -

सीजीएम और जेडएच,

तारीख : 10-07-2025

बेंगलुरु ज़ोन



ಐಡಿಬಿಐ ಬ್ಯಾಂಕ್

CIN:L65190MH2004G01148838

ಐಡಿಬಿಐ ಬ್ಯಾಂಕ್ ಲಿಮಿಟೆಡ್ ಬೆಂಗಳೂರು
ವಲಯ ಕಚೇರಿ, ಐಡಿಬಿಐ ಹೌಸ್, 58,
ಮಿಷನ್ ರಸ್ತೆ, ಬೆಂಗಳೂರು - 560027.

ಪ್ರಸ್ತಾವನೆಗಾಗಿ ಕೋರಿಕೆಯನ್ನು ಆಹ್ವಾನಿಸುವ ಸೂಚನೆ

ಬೆಂಗಳೂರು ಎಲೆಕ್ಟ್ರಿಸಿಟಿ ಬೆಸ್ಕಾಂ ವ್ಯಾಪ್ತಿಯಲ್ಲಿರುವ
ಐಡಿಬಿಐ ಬ್ಯಾಂಕಿನ ಕಚೇರಿ ಆವರಣದಲ್ಲಿ ರೂಫ್
- ಟಾಪ್ ಸೌರ ವಿದ್ಯುತ್ ಸ್ಥಾವರವನ್ನು ಸ್ಥಾಪಿಸಲು
ಗುತ್ತಿಗೆದಾರರು / ಏಜೆನ್ಸಿಗಳ ಎಂಪ್ಲಾ ನೆಲ್ ಮೆಂಟ್
ಗಾಗಿ ಐಡಿಬಿಐ ಬ್ಯಾಂಕ್ ಪೂರ್ವ-ಅರ್ಹತಾ
ಟೆಂಡರ್ ಅನ್ನು ಆಹ್ವಾನಿಸಿದೆ. ಅರ್ಜಿ ಸಲ್ಲಿಸಲು
ಕೊನೆಯ ದಿನಾಂಕ ಜುಲೈ 30, 2025 ರಂದು
ಮಧ್ಯಾಹ್ನ 3 ಗಂಟೆಯೊಳಗೆ. ಇದಕ್ಕೆ ಸಂಬಂಧಿ
ಸಿದಂತೆ ಯಾವುದೇ ತಿದ್ದುಪಡಿಯನ್ನು ಬ್ಯಾಂಕಿನ
ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಪೋಸ್ಟ್ ಮಾಡಲಾಗುತ್ತದೆ
ಮತ್ತು ಯಾವುದೇ ಪ್ರತ್ಯೇಕ ಅಧಿಸೂಚನೆಯನ್ನು
ಪತ್ರಿಕೆಯಲ್ಲಿ ನೀಡಲಾಗುವುದಿಲ್ಲ.
ವಿವರಗಳಿಗಾಗಿ, ದಯವಿಟ್ಟು ಐಡಿಬಿಐ ಬ್ಯಾಂಕಿನ
ವೆಬ್‌ಸೈಟ್ www.idbibank.inಗೆ ಭೇಟಿ
ನೀಡಿ.

ಸಹಿ/-

CGM & ZH,

ದಿನಾಂಕ: 10-07-2025 ಬೆಂಗಳೂರು ವಲಯ



**Pre-Qualification Tender for Empanelment of Contractors/Agencies
for providing Roof-Top Solar Power Plant at IDBI Bank's Office
premises under Bangalore Electricity BESCOM jurisdiction**

Name of the Tenderer:

Address:

**Last date of Submission of the filed in tender: on or before July 30,
2025 by 3 PM**

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1. DISCLAIMER

The information contained in this document for empanelment of contractor (Pre- Qualification Document) or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of IDBI Bank Limited (“IDBI Bank /the Bank”), is provided to the bidder(s) on the terms and conditions set out in this Tender document. This Pre-Qualification Document is neither an agreement nor an offer. The purpose of this document is to provide applicants who are qualified to submit the bids (“Bidders/ applicant”) with information to assist them in formulation of their proposals (“Bids”). This Pre-qualification document does not claim to contain all the information each Bidder may require.

Each Bidder may conduct its own independent investigations and analysis and is free to check the accuracy, reliability and completeness of the information in this document. The Bank makes no representation or warranty, express or implied, and shall incur no liability whatsoever under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this document. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this document. The information contained in the document is selective and is subject to update, expansion, revision and amendment. IDBI Bank does not undertake to provide any Bidder with access to any additional information or to update the information in this document or to correct any inaccuracies therein, which may become apparent.

IDBI Bank reserves the right of discretion to change, modify, add to or alter any or all of the provisions of this document and/or the bidding process, without assigning any reasons whatsoever. Such change will be intimated or made accessible to all Bidders. Any information contained in this document will be superseded by any later written information on the same subject made available/accessible to all recipients by IDBI Bank.

IDBI Bank also does not accept liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this document. IDBI Bank reserves the right to reject any or all the responses to the tender documents / the bids received in response to this tender document at any stage without assigning any reason whatsoever and without being liable for any loss/injury that Bidder might suffer due to such rejection. The decision of IDBI Bank shall be final, conclusive and binding on all the parties directly or indirectly connected with the bidding process.

2. DOCUMENT CONTROL SHEET

Name of the Company	IDBI Bank Ltd
Date of Issue	July 10, 2025
Name of the Work	Pre-qualification tender for Empanelment of Contractors/Agencies for providing roof-top Solar Power Plant at Bank's Premises under BESCOM jurisdiction
Last Date and Time for submission of Bids	On or before July 30, 2025 by 3 PM
Schedule for Opening of pre-qualification	3.30 PM July 30, 2025
Address for Communication	IDBI Bank Ltd, IDBI House, 58, Mission Road, Bengaluru - 560027

1. This Pre-qualification document is the property of IDBI Bank & is not transferable.
2. This Pre-qualification document has 19 pages.
3. If a holiday is declared on the dates mentioned above, the Bids shall be received / opened on the immediate next working day at the same time specified above and at the same venue unless communicated otherwise.
4. No queries will be entertained after the date and time mentioned in this schedule, therefore.

3. NOTICE INVITING TENDER

Pre-qualification tender for Empanelment of Contractors for providing rooftop solar power plant at IDBI Bank's premises under BESCOM jurisdiction.

IDBI Bank Ltd ('the Bank' / 'IDBI Bank') proposes to provide rooftop solar power plant at IDBI Bank's premises under BESCOM jurisdiction. The scope of work would include Supply, Installation, Testing and Commissioning (SITC) of rooftop solar panels on required MS structure, inverter, laying of necessary cabling, earthing, minor civil works and net-meter arrangement. The scope also includes Comprehensive AMC of solar power plant for minimum 5 years after installation of rooftop solar power plant.

The contractor shall be responsible for execution of work strictly as per technical specifications of tender document. Contractors satisfying the pre-qualification criteria will be empanelled for the said work under BESCOM jurisdiction. Contractors are requested to furnish details regarding their Company profile, Organization Chart, Date of Incorporation, Experience etc as indicated in the application format Annexed herewith.

The application formats duly completed in all respects giving the aforesaid information is required to be addressed to "DGM-IMD, IDBI Bank Ltd, 58, Mission Road, Bengaluru 560027" and should be enclosed in a sealed cover super scribing in the top left hand corner of the cover as "Application for Empanelment of Contractors for providing rooftop solar power plant at IDBI Bank's premises under BESCOM jurisdiction" and dropped in tender box kept for the purpose at reception on or before July 30, 2025 by 3:00 pm. Covers received after prescribed time limit will be rejected.

The Bank also reserves the right to reject any application without assigning any reason and to restrict the list to any number deemed suitable by it, if too many applications are received satisfying the basic pre-qualification criteria. The Bank also has the right to reject all the applications and go in for re-advertisement without assigning any reason.

Place: Bengaluru

Date: July 10, 2025

Deputy General Manager – IMD

4. PREQUALIFICATION/ SELECTION CRITERIA

1. Only those vendors who are empanelled / approved by DISCOM under Bangalore Electricity Supply Company Ltd (BESCOM) Jurisdiction having similar experience in providing rooftop solar power plant with net-metering arrangement in commercial establishments in Karnataka State are eligible for apply.

2. The applicant should have a minimum of 5 years' experience in executing the projects as on May 31, 2025. The experience of rendering services viz., SITC of rooftop solar power plant will only be considered. Annual Maintenance Contract (AMC) will not be considered for eligibility evaluation purpose.

3. Within last 5 years ending on May 31, 2025, the applicant / tenderer should have rendered the services towards SITC of rooftop solar power plant as under:

One similar completed work costing not less than Rs.32.00 lakh.

Or

Two similar completed works costing not less than Rs.20.00 lakh each

Or

Three similar completed works costing not less than Rs.16.00 lakh each.

“Similar” works shall mean carrying out SITC of rooftop solar power plant in Banks, financial institutions, major hotels and multi-storied office buildings, etc.

4. The applicant/ tenderer should have completed at least one work as described in (3) above for Central / State Govt. / PSU/ PSBs / NFBCs, FIs, Multinational companies and Semi Govt.

5. During last 5 years, the Contractor should have financial turnover of at least Rs.200 lakh per annum at-least 3 financial years ending March 31, 2025.

6. The Contractor should have an office in Bengaluru/Karnataka

Documents required for verification:

a) Certificate of financial turnover: At the time of submission of tender, the tenderer shall submit Certificate from Chartered Accountant mentioning financial turnover of last 3 financial years or its balance sheet for 3 years' period.

b) The past experience in similar nature of work should be supported by completion certificates issued by Government / PSU / PSBs / Semi Government agencies in respect of the works awarded by them. In case the work experience is of Private sector, the completion certificate shall be supported with copies of work orders and copies of corresponding TDS certificate

(Form 16A).

5. SCOPE OF WORK

The scope of work would include Supply, Installation, Testing and Commissioning (SITC) of rooftop solar panels on required MS structure, inverter, laying of necessary cabling, earthing, minor civil works and net-meter arrangement. The scope also includes Comprehensive AMC of solar power plant for minimum 5 years after installation of rooftop solar power plant. The scope of work provided in this section is illustrative purpose only, the successful bidder is responsible for implementation of entire project, successful generation of power through the plant, transmission thereof on a regular basis, metering of the same along with the maintenance of the plant for 5 years to ensure the above.

6. TERMS AND CONDITIONS OF TENDER

1. Applications are required to be submitted giving full details about the organization, experience, technical personnel in the organization, proven competence to handle major works in the enclosed Proforma. Applicants should ensure submission of all the documents/ certificates, supporting work experience, value of works executed/on hand etc. duly signed by respective clients/ owners of the projects. In case of completed works, completion certificate from the clients shall be treated as valid proof.
2. As time is the essence of the project, the ability and competence of the Applicant/ bidders to render required services within the specified time frame, failing which the Bank may levy “liquidated damages” at the rate of 0.5% of the contract value per week or part thereof subject to a maximum of 5% of the total value of the contract per week.
3. The application cum pre-qualification document shall be signed by the person/s on behalf of the organization having necessary authorization/ power of attorney (PoA) to do so. Each page of the application cum document shall be signed. The applicant shall furnish a copy of Power of Attorney/ Memorandum of Association shall be furnished along with the application cum tender document.
4. If the space in the Proforma is insufficient for furnishing full details, such information may be supplemented on a separate sheet stating therein the part of the Proforma and serial number. Separate sheets shall be used for each part of the application cum tender format duly signed by the authorized signatory.
5. While filling up the application with regard to the list of important projects completed or in hand, the applicant/ bidders shall only include those works which individually cost not less than the specified value as mentioned in the selection criteria

6. The Applicant/ Bidders should assign task for the above project to one qualified engineer in its roll having not less than 3 years of experience in planning/ designing and execution of solar projects.

7. The Applicant/ Bidders must read the terms and conditions of the Pre-qualification document carefully and should submit the bid only if eligible and having possession of all the required documents.

8. The Applicant/ Bidders are required to participate strictly as per the terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.

9. List of the documents to be submitted in hard copy along with application:

a) Declaration (in original) in letter head for correctness of documents / information (format attached).

b) Letter of acceptance of tender conditions.

c) Certificate of chartered accountant towards turnover for last three financial years/ IT returns (FY-2020-21 to FY-2024-25)

d) Work Orders and Completion Certificates from the Clients towards satisfactory completion of projects executed by the applicant / bidder which are in line with pre-qualification criteria.

10. The applicant/ bidders should have registered office at Bangalore/Karnataka with necessary equipment and supporting staff at senior and middle level with necessary infrastructure including telephone facility at their office.

11. The applicant/ bidders should mandatorily submit a Non-Disclosure Agreement (NDA) in the prescribed format on Non Judicial stamp paper of Rs.200/- along with the application. Application not accompanying Non-Disclosure Agreement may be rejected.

12. The Successful Bidders/Contractor would be required to execute an agreement with IDBI Bank as per the Bank's format.

13. The application document have to be submitted in a prescribed format in sealed covers super scribed as "Application for Empanelment of Contractors for providing rooftop solar power plant at IDBI Bank's premises under BESCOM jurisdiction" along with other details etc. as laid down in the enclosed Annexures.

14. Last date for receiving application form in the prescribed format is July 30, 2025 up to 3.00 p.m. duly addressed to the office address as mentioned below:

DGM-IMD, IDBI Bank Ltd. 58, Mission Road, Bengaluru – 560027

If the covers are sent by post, the applicant should ensure that the Pre-qualification bid is received at the above mentioned address before the prescribed time to avoid rejection. Covers received after prescribed time limit will be rejected.

15. The Applications which do not fulfill all or any of the IDBI Bank's terms & conditions and/or incomplete in any respect are liable to be rejected. Any discrepancies, omission, ambiguities in Application cum tender format may be brought to the notice of IDBI Bank officials and get necessary clarifications in the matter. IDBI Bank shall not be responsible if any discrepancies, omission, ambiguities in the Application cum tender format or any doubts are brought to the notice of IDBI Bank after submission of bids.

16. In case of any queries, you may contact Mr Magesh Muthukumaran, DGM-IMD (080-61451120) or Mr Dhinakaran, Manager – IMD (080-61451107) during 9.30 am to 5.30 pm on all working days till July 25, 2025 at 3.00 PM

17. Following declarations has to be submitted by the applicant(s) mandatorily:

- a) Declaration on letterhead of the applicant(s) that its contract in the past was not terminated during the contract period due to unsatisfactory performance, nor did it refused to undertake any assignment for IDBI Bank after the contract was awarded by IDBI Bank in the past;
- b) Declaration on letterhead of the applicant(s) that it has not been put in the negative list by any Public Sector Bank/ Govt. organization, for breach of applicable Laws or violation of regulatory prescriptions or breach of agreement.
- c) Declaration on letterhead of the applicant(s) that it has a clean track record and they did not have any involvement in illegal activities or financial frauds.
- d) Declaration on letterhead of the applicant(s) that it has not been disqualified by RBI / IBA or any other Public Sector Bank including IDBI Bank, during the last 3 (three) financial years ending March 2025.
- e) Declaration on letterhead of the applicant(s) that no action has been initiated against it by any other Government, Statutory authority or Judicial authority with regard to any violation of law or other financial irregularities.

18. Based on the documents and credentials submitted by the applicants, Bank would prequalify/ shortlist the applicants as "Empanelled Vendor" for providing rooftop solar power plant.

19. The shortlisted applicant/s would be empanelled initially for a period of one year which may be extended for a further period of two years, based on satisfactory performance.

20. The Decision of IDBI Bank in regard to the selection of the Contractor for empanelment shall be final conclusive and binding on all the applicants and the Bank is not bound to assign any reasons there for. The Bank reserves the right to reject any or all the applications/tenders without assigning any reason thereof.

21. The Applicants shall unconditionally and irrevocably, (jointly and severally in case of partnership concern) indemnify the IDBI Bank against any claims, losses, costs, actions, suits, damages and or otherwise arising due to or on account of Applicants violation of any terms and conditions of this documents, violation of trademarks, patents, copyrights and licenses and shall always keep the IDBI Bank, its affiliates, subsidiaries, successors, assigns, officers, directors and employees, indemnified at all times, from and against all claims, losses, damages, costs, actions, suits, compensation or expenses or otherwise, if any, that the IDBI Bank may incur by reason of any action, proceedings which may be brought by or against or taken against the IDBI Bank, by anybody including the customers for anything of any nature whatsoever. This clause shall survive the termination of this tender for any reason whatsoever.

22. Dispute resolution: The Bank and the Applicants shall use their best efforts to settle amicably all disputes arising out of or in connection with the Contract in the following manner:

a. The Party raising the dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within 15 days of receipt of the notice.

b. The matter will be referred for negotiation between GM (Admin/IMD) or any other officer designated by him of IDBI Bank and authorized representative of the Applicants. The matter shall then be resolved by them and the agreed course of action documented within a further period of 30 days.

c. The Parties agree that any dispute between the Parties may be resolved by arbitration and such dispute may be submitted by either party to arbitration within (-----) days of the failure of negotiations. The Arbitration shall be held in, India by sole arbitrator appointed mutually by the parties and shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof.. The arbitration proceedings shall be conducted in English language.

Subject to the above, the courts of law at Karnataka alone shall have the jurisdiction in respect of all matters connected with the documents. The arbitration award shall be final, conclusive and binding upon the Parties. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.

23. The Applicant shall not be entitled to suspend the service(s) or the completion of the job, pending resolution of any disputes between the Parties and shall continue, at the sole discretion of IDBI Bank, to render the service(s) in accordance with the provisions of the Contract notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings. The provision under this section shall survive the Prequalification document.

Signature of the Applicant with seal

Date:

Place:

7. NON-DISCLOSURE AGREEMENT

This Non-Disclosure Agreement entered at ____ on the ____ day of ____ 2025 between IDBI Bank Limited, a company incorporated and registered under the Companies Act, 1956 (1 of 1956) and a company under section 2 (20) of Companies Act 2013 and a Banking company within the meaning of Section 5 (c) of the Banking Regulation Act, 1949 (10 of 1949) and having its registered office at IDBI Tower, WTC Complex, Cuffe Parade, Mumbai – 400 005 (hereinafter called “the Purchaser/Bank” which expression shall unless it be repugnant to the subject, context or meaning thereof be deemed to mean and include its successors and assigns) of the

ONE PART and

..... (Name of Vendor) of (Please specify the registered office of the Vendor) (Hereinafter called “the Vendor/Contractor” which expression shall unless it be repugnant to the subject, context or meaning thereof shall be deemed to mean and include its successors and permitted assignees) of the

OTHER PART;

WHEREAS, Bank called for the bids for engagement of Bidder for M/s..... (hereinafter referred to as "Bidder"), after going through the Bid Documents and being interested to act as Vendor and provide the services for IDBI Bank's Offices under Bengaluru Zone has submitted its bid hereafter referred to as the “Services”.

WHEREAS, the vendor is aware and confirms that the information, data, drawings and designs, and other documents made available in the Bid Documents / the Contract and thereafter regarding the Services as furnished by the vendor in their Request For Proposal or otherwise and all the Confidential Information under the Bid Documents/the Contract is privileged and strictly confidential and/or proprietary to Bank, NOW THEREFORE, in consideration of the foregoing, the vendor agrees to all of the following conditions, for Bank, to grant the vendor specific access to Bank's property/information and other data.

In connection with this Agreement,

“Confidential Information” means all intellectual property information; technical or business information or material not covered; proprietary or internal information related to the current, future and proposed products or services of the Parties including, financial information, process/flow charts, business models, designs, drawings, data information related to products and services, procurement requirements, purchasing, customers, investors, employees, business and contractual relationships, business forecasts, business plans and strategies, information the Parties provide regarding third parties; information disclosed pursuant to this Contract; documents, accounts, business plans, information or documents whatsoever, concerning business, policies, strategy, property, contracts, trade secrets, transactions, or

interested parties of IDBI Bank or its Subsidiaries or Affiliates and/or any other information of either Party whether disclosed to the other Party in oral, graphic, written, electronic or machine readable form, and whether or not the information is expressly stated to be confidential or marked as such, all Trade Secrets and other proprietary information including but not limited to customer list, financial information, and pricing information.

It is hereby agreed as under:

a) The parties agree that they shall hold in trust any Confidential Information received by either party, under this Contract, and the strictest of confidence shall be maintained in respect of such Confidential Information. The parties also agree and undertake to:

i) maintain and use the Confidential Information only for the purposes of this Contract and only as permitted herein;

ii) make copies as specifically authorized by the prior written consent of the other party and with the same confidential or proprietary notices as may be printed or displayed on the original;

iii) restrict access and disclosure of confidential information to such of their employees, agents, vendor, and contractors strictly on a "need to know" basis, to maintain confidentiality of the Confidential Information disclosed to them in accordance with this clause; and

iv) Treat Confidential Information as confidential for a period of five (5) years from the date of receipt. In the event of earlier termination of this Contract, the Parties hereby agree to maintain the confidentiality of the Confidential Information for a further period of [two (2)] years from the date of such termination.

b) Confidential Information in oral form must be identified as confidential at the time of disclosure and confirmed as such in writing within 30 (thirty) days of such disclosure.

Confidential Information does not include information which:

i) the recipient knew or had in its possession, prior to disclosure, without limitation on its confidentiality;

ii) is independently developed by the recipient without breach of this Contract;

iii) is the public domain;

iv) is received from a third party not subject to the obligation of confidentiality with respect to such information;

v) is released from confidentiality with the prior written consent of the other party.

The recipient shall have the burden of proving hereinabove are applicable to the information in the possession of the recipient.

c) Notwithstanding the foregoing, the parties acknowledge that the nature of the Services to be performed under this Contract may require the vendor's personnel to be present on premises of Bank or may require the vendor's personnel to have access to computer networks and databases of Bank while on or off premises of Bank. It is understood that it would be impractical for Bank to monitor all information made available to the vendor's personnel under such circumstances and to provide notice to the vendor's of the confidentiality of all such information. Therefore, the vendor agrees and undertakes that any technical or business or other information of Bank that the vendor's personnel, or agents acquire while on Bank premises, or through access to Bank computer systems or databases while on or off Bank premises, shall be deemed Confidential Information.

d) Confidential Information shall at all times remain the sole and exclusive property of the disclosing party. Upon termination of this Contract, confidential information shall be returned to the disclosing party or destroyed, if incapable of return. The destruction shall be witnessed and so recorded, in writing, by an authorized representative of each of the parties. Nothing contained herein shall in any manner impair or affect rights of Bank in respect of the Confidential Information.

e) In the event that any of the parties hereto becomes legally compelled to disclose any Confidential Information, such party shall give sufficient notice to the other party to enable the other party to prevent or minimize to the extent possible, such disclosure.

Neither party shall disclose to a third party any Confidential Information or the contents of this Contract without the prior written consent of the other party. The obligations of this Clause shall be satisfied by handling Confidential Information with the same degree of care, which the receiving party applies to its own similar confidential information but in no event less than reasonable care. The obligations of this clause shall survive the expiration, cancellation or termination of this Contract.

The provisions hereunder shall survive termination of the Contract.

Sign

Name of the signatory Accepted –

Designation

Company Seal. For IDBI Bank

Place :

Date :

8. APPLICATION FORM FOR EMPANELMENT OF CONTRACTOR

A. BASIC INFORMATION ABOUT THE CONTRACTOR

1	Name of the Contractor/Firm/Company	
	Address	
	Telephone No	
	Name of the Contact Person	
	Mobile No of Contact Person	
	E Mail ID	
2	Type of Organization (Proprietorships/Partnership/Ltd Co.etc) (Copy of relevant document to be enclosed)	
3	Date of Incorporation/Commencement of Business	
4	Experience as Prime Contractor/Consultant (in years) (Copy of Certificates as Proof of Qualification to be submitted)	
5	Details of Banks / Financial Institutions / Central Govt. /Central Autonomous Bodies/ Central Public Sector Undertaking for which empanelled as Architect/ Consultant	
6	PAN No	
7	GST Registration No	
8	Name of your Bankers with Full Address	
9	Details of account maintained with the Bank	

B. FINANCIAL POSITION & MICELLANEOUS INFORMATION

S No	Description	2022-2023 (in Lakhs)	2023-2024 (in lakhs)	2024-2025 (in lakhs)
1	Annual Turnover			
2	Net Profit			
3	Copy of Audited Financial Statements for Past 3 financial years (enclosed)			
4	Copy of Income Tax returns for the past 5 financial years (enclosed)			
5	Credit Facilities from the Bank			
A	Cash Credit			
B	Overdraft Limit			
C	Guarantee			
D	Others			
6	Copy of Facility Sanction Letters from the Bank (enclosed)			
7	Have you ever been disqualified / levied penalties in any contract / Consultancy in the past			
8	If YES give details			
9	Details of Civil Suits / Litigations aroused during execution of the contracts / Consultancy in the last 5 years (If any give details)			
10	Name & contact Nos. of the two persons / organizations, preferably Banks / Govt. Organization for whom you have provided services, who may be directly contracted by the Bank to gather information as about the ability competence and capacity of your firm.			

9. ANNEXURE – I

Supply, installation, testing and commissioning of rooftop solar power plant including AMC, executed (copies of completion certificate to be enclosed)

A. List of important works executed by the Agency during last five years as indicated in Terms and conditions of empanelment. (Separate Sheet can also be enclosed if required)

S No	Name of the Employer / Owner & Location. Also indicate whether Govt/ Semi-Govt./ Financial Institutional/ Bank/PSU / FI or Private body with full Postal Address and contact nos.	Nature of work involved in the contract, Commercial premises, Banks, Hotels etc.	Name of Contract or s and their contact number.	Work Order date & Contract Amount (Rs.)	Date of Completion		If the work was delayed beyond stipulated date of completion , give reason for the delay	Whether work was left incomplete or contract was terminated from either side? Give Details	Any other relevant information
					Stipulated Date of completion	Actual Date of completion			

B. List of important works in hand / in progress as indicated in Terms and conditions of empanelment.

S No	Name of the Employer / Owner & Location	Nature of work involved in the contract, Residential, Commercial premises, Banks, Hotels etc.	Name of Contractors and their contact number.	Work Order date & Contract Amount (Rs.)	Stipulated Date of Completion	If the work was delayed beyond stipulated date of completion, give reason for the delay	Present Stage of work	Any other Relevant information

C. List of Technical personnel in your establishment giving details about their technical qualification and experience

S No	Name	Age	Qualification	Project Experience	Nature of works handled	Name of the Project handled	Date from which employed in your organization

Indicate other points if any, to show your technical and managerial competency to indicate any important point in your favour.

10. DECLARATION BY THE APPLICANT

(to be submitted on applicant's letterhead)

From

Date:

To,
The Deputy General Manager-IMD,
IDBI Bank Ltd, 58, Mission Road
Bengaluru – 560027

Dear Sir/Madam,

**Application for Empanelment of Contractors for providing rooftop solar power plant at
IDBI Bank's premises under BESCO Jurisdiction**

We do hereby declare that the information furnished by us in the duly completed application form and Annexure thereto is correct to the best of our knowledge and belief. Further, we also declare the following:

- a) Our contract in the past was not terminated during the contract period due to unsatisfactory performance, nor did it refused to undertake any assignment for IDBI Bank after the contract was awarded by IDBI Bank in the past;
- b) Our firm has not been put in the negative list by any Public Sector Bank/ Govt. organization, for breach of applicable Laws or violation of regulatory prescriptions or breach of agreement.
- c) Our firm has a clean track record and they did not have any involvement in illegal activities or financial frauds.
- d) Our firm has not been disqualified by RBI / IBA or any other Public Sector Bank including IDBI Bank, during the last 3 (three) financial years ending March 2025.
- e) No action has been initiated against our firm by any other Government, Statutory authority or Judicial authority with regard to any violation of law or other financial irregularities.

Yours faithfully,

Signature:

Name:

Designation:

11. CHECKLIST OF DOCUMENTS TO BE SUBMITTED

1. Duly Filled and signed Application form.
2. Copy of Partnership Deed / Registration certificate with Registrar of Companies, MOA, AOA (as applicable)
3. Copy of Pan Card
4. Copy of Statutory Tax Registrations like GST, ESI, EFP, etc.
5. Copies of Audited Financial Statements for the Past 3 financial years (2020-21 to 2024-25).
6. Copies of Work Orders & Completion certificates in support of the details given in Annexure I (Supporting documents for Pre-qualification)
7. Sample photographs of Projects Completed by your Firm/Company
8. All declarations as per format the Tender document.

Note: If latest audited financial (FY 2024-25) is not available, provisional financials certified by a Chartered Accountant for the year may be submitted.
