Request for Proposal (RFP)

Supply, Installation, Commissioning & AMC for Note Sorting Machine (1+1 stacker) & (2+1 stacker)
# CONTENTS

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Index</td>
</tr>
<tr>
<td>2.</td>
<td>Tender Notice</td>
</tr>
<tr>
<td>3.</td>
<td>Document Control Sheet</td>
</tr>
<tr>
<td>4.</td>
<td>Disclaimer</td>
</tr>
<tr>
<td>5.</td>
<td>Bidder’s details</td>
</tr>
<tr>
<td>6.</td>
<td>Prequalification Criteria</td>
</tr>
<tr>
<td>7.</td>
<td>Submission of Tender</td>
</tr>
<tr>
<td>8.</td>
<td>Instruction For Bidders</td>
</tr>
<tr>
<td>9.</td>
<td>General Condition of the Contract</td>
</tr>
<tr>
<td>10.</td>
<td>Technical Specifications</td>
</tr>
<tr>
<td>11.</td>
<td>Bidders Compliance for Technical Specifications – NSM (1+1) &amp; NSM (2+1)</td>
</tr>
<tr>
<td>12.</td>
<td>Non-Discloser Agreement - Annexure-I</td>
</tr>
<tr>
<td>13.</td>
<td>Annexure-II Check List (to be filled by the Bidder)</td>
</tr>
<tr>
<td>14.</td>
<td>Annexure-III List Of Clients</td>
</tr>
<tr>
<td>15.</td>
<td>Annexure-IV Detail List of Branches</td>
</tr>
<tr>
<td>16.</td>
<td>Annexure-V- Deed of Indemnity</td>
</tr>
<tr>
<td>17.</td>
<td>Undertaking of Authenticity for Note Sorting Machine</td>
</tr>
<tr>
<td>18.</td>
<td>Manufacturer’s Authorization Form</td>
</tr>
<tr>
<td>19.</td>
<td>Declaration of Applicant</td>
</tr>
<tr>
<td>20.</td>
<td>Price / Commercial Bid (1+1)</td>
</tr>
<tr>
<td>21.</td>
<td>Price / Commercial Bid (2+1)</td>
</tr>
</tbody>
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Tender Notice

DESKTOP NOTE SORTING MACHINES (1+1) STACKER MODEL &
HEAVY DUTY NOTE SORTING MACHINES (2+1) STACKER MODEL

Sealed tenders are invited from reputed Indian/International Manufacturers for the supply, installation, commissioning and AMC of approximately 695 nos. Desk top Note Sorting Machine (1+1 stacker model) with the minimum processing speed of 15000 bank notes per hour and approximately 193 nos. Note Sorting Machine (2+1 stacker model) with the minimum processing speed of 20000 bank notes per hour for the branches and currency chests of IDBI Bank Ltd. located across the country. The Bidder should have adequate support locations on Pan India basis. The systems shall be capable of processing all existing denominations and all series of bank notes currently in circulation. The number of machines required is only indicative and work order will be placed in phases spanning over the entire contract period or extended period.

Tender documents can be purchased from the address given below between 12.00 noon and 3.00 p.m. IST (Monday to Friday) between July 25, 2014 and August 09, 2014 on payment of Rs.5,000 per set towards the cost of tender documents, which is non-refundable, by means of Demand Draft/Pay order issued by any Nationalized bank in India favoring IDBI Bank Ltd., payable at Mumbai. The tender document can also be downloaded from the Bank's website www.idbibank.com. In case of downloaded forms, the fee of Rs. 5,000 per set will be paid by means of Demand Draft or Pay Order issued by any Nationalized Bank in India favoring IDBI Bank Ltd., payable at Mumbai at the time of submission of tender.

The tender along with complete detailed information/documents in support of their being eligible to tender for the work will have to be submitted in a separate sealed covers up to 03.00 pm, August 11, 2014. These sealed covers shall be opened in the presence of bidders who wish to be present on the same day for scrutiny or/any subsequent day and after scrutiny, if a bidder is not found to possess the eligibility, his price bid will not be opened.

Tender along with the EMD of Rs.20,00,000/- each shall be submitted in sealed covers super scribed as “Tender for Supply and Installation of Desktop Note Sorting Systems (1+1 stackers)” & “Tender for Supply and Installation of Desktop Note Sorting Systems (2+1 stackers)” separately. Each tender for NSM 1+1 & NSM 2+1 shall be submitted in separate seal covers. Tenders shall be addressed to The General Manager, IDBI BANK LTD., Facilities and
Infrastructure Management Department, 4th floor, IDBI Tower, WTC Complex, Cuffe Parade, Mumbai - 400005, so as to reach him at the following address before 03.00 pm **August 11, 2014**.

Part I of the tender shall be opened on **August 11, 2014**, 03.30 pm at the address given below, in the presence of tenderers or their authorized representatives who desire to be present. Part II of the tender of the pre-qualified bidders will be opened on a subsequently announced date.

The General Manager,
IDBI BANK LTD.,
Facilities and Infrastructure Management Department,
4th Floor,
IDBI Tower, WTC Complex,
Cuffe Parade, Mumbai – 400005
<table>
<thead>
<tr>
<th>Name of the Company</th>
<th>IDBI Bank Limited</th>
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<tr>
<td>Date of issue</td>
<td><strong>July 25, 2014.</strong></td>
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<tr>
<td>Cost of the Bid Document</td>
<td><strong>Rs. 5,000/-</strong> (Rupees Ten Thousand Only) in the form of Demand Draft / Bankers Cheque from a Nationalized Bank in favor of ‘IDBI Bank Limited’, payable at Mumbai only to be submitted along with the Technical Bid.</td>
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<tr>
<td>EMD for Supply and Installation of Desktop Note Sorting Systems (1+1 stackers)</td>
<td><strong>Rs.20,00,000/-</strong> (Rupees Twenty Lakh Only) in the form of Demand Draft / Bankers Cheque from a Nationalized Bank in favor of ‘IDBI Bank Limited’, payable at Mumbai only to be submitted along with the Technical Bid.</td>
</tr>
<tr>
<td>EMD for Supply and Installation of Desktop Note Sorting Systems (2+1 stackers)</td>
<td><strong>Rs.20,00,000/-</strong> (Rupees Twenty Lakh Only) in the form of Demand Draft / Bankers Cheque from a Nationalized Bank in favor of ‘IDBI Bank Limited’, payable at Mumbai only to be submitted along with the Technical Bid.</td>
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<tr>
<td>Last Date and Time for submission of Bids</td>
<td><strong>August 11, 2014 at 3.00 pm</strong></td>
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<tr>
<td>Schedule for Opening of Bids</td>
<td><strong>August 11, 2014 at 3.30pm</strong></td>
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| Place of Opening of Bids     | **IDBI Bank Limited,**  
                              | **IDBI Tower, 4th Floor, FIMD, WTC Complex,**  
                              | **Cuffe Parade, Mumbai 400005.** |
| Address for Communication    | As given above             |

Note:
1. This bid document is the property of IDBI Bank & is not transferable.
2. This bid document has 55 pages.
3. Two Separate DDs shall be submitted for cost of Bid Documents & EMD.
IDBI Bank Ltd.  
RFP for supply, installation, commissioning and AMC for Note Sorting Machine (1+1 & 2+1 stacker) - 2014

Disclaimer

The information contained in this Request for Proposal ("RFP") document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of IDBI Bank Limited ("IDBI Bank"), is provided to the bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP document is not an agreement and is not an offer or invitation by IDBI Bank to any parties other than the applicants who are qualified to submit the bids ("Bidders"). The purpose of this RFP is to provide the Bidder(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each Bidder may require. Each Bidder may conduct its own independent investigations and analysis and is free to check the accuracy, reliability and completeness of the information in this RFP. IDBI Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. IDBI Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

IDBI Bank reserves the right to reject any or all the expression of interest / proposals received in response to this RFP document at any stage without assigning any reason whatsoever. The decision of IDBI Bank shall be final, conclusive and binding on all the parties.
**Bidder’s details**

<table>
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<tr>
<th>NAME OF BIDDER</th>
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<td>(hereinafter referred to as &quot;Bidder&quot;, which expression shall unless it be repugnant to the subject, context or meaning thereof be deemed to mean and include their respective legal heirs, successors in title, executors, administrators and permitted assigns)</td>
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<tr>
<th>LAST DATE AND TIME OF SUBMISSION OF THE BID</th>
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<td>August 11, 2014 upto 3.00 PM</td>
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<th>BID No.</th>
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Prequalification Criteria for selection of Bidder for NSM (2+1):- Tenders submitted by firms who fulfill the following minimum eligibility criterion will only be considered for pre-qualification.

1. The Bidder should have been in the line of Supply, Installation, Testing and Commissioning of 'Note Sorting Machine Business' at least for last three years in India as on 31.03.2014.(Order copies should be enclosed).

2. The Bidder should have positive net worth during the last 3 financial years. (CA certificate/ P & L account statement to be given).

3. Bidder shall have a minimum annual turnover (Sales) of Rs. 5 crores during each of the past three years as on March 31, 2014.

4. Bidder shall have supplied at least 150 Note Sorting Machines during the last three financial years ending March 31, 2014 to Public Sector Banks/ Commercial Banks / RBI/Other PSUs.

5. The Bidder should have supplied NSMs to at least 3 nationalized/commercial banks.

6. The model quoted by the bidders should have been released/operational in the market for at least one year as on 31.03.2014 (for which proof shall be furnished) confirming to the technical specifications.

7. The Bidder should have exclusive support infrastructure for maintenance of NSMs through their competent engineers. The Bidder should have minimum 20 service set ups spread across India for such support manned by its own staff.

8. The Bidder should be at least ISO 9001:2000 Certified company.

Prequalification Criteria for selection of Bidder for NSM (1+1):- Tenders submitted by firms who fulfill the following minimum eligibility criterion will only be considered for pre-qualification:

1. The Bidder should have been in the line of Supply, Installation, Testing and Commissioning of 'Note Sorting Machine Business' at least for last three years in India as on 31.03.2014.(Order copies should be enclosed).

2. The Bidder should have positive net worth during the last 3 financial years. (CA certificate/ P & L account statement to be given).

3. Bidder shall have a minimum annual turnover (Sales) of Rs. 5 crores during each of the past three years as on March 31, 2014.

4. Bidder shall have supplied at least 500 Note Sorting Machines during the last three financial years ending March 31, 2014 to Public Sector Banks/ Commercial Banks / RBI/Other PSUs.

5. The Bidder should have supplied NSMs to at least 3 nationalized/commercial banks.

6. The model quoted by the bidders should have been released/operational in the market for at least one year as on 31.03.2014 (for which proof shall be furnished) confirming to the technical specifications.

7. The Bidder should have exclusive support infrastructure for maintenance of NSMs through their competent engineers. The Bidder should have minimum 20 service set ups spread across India for such support manned by its own staff.

8. The Bidder should be at least ISO 9001:2000 Certified company.

The requisite documents evidencing the above should be furnished.
Submission of Tender

To
The General Manager (FIMD)
IDBI BANK LTD.,
Facilities and Infrastructure Management Department,
IDBI Tower, WTC Complex,
Cuffe Parade, Mumbai – 400005

Sir,

1. We have carefully examined all the Tender Documents for Supply, Installation, Testing, Commissioning and AMC of Desktop Note Sorting Machines (1+1) / (2+1) at locations to be specified by IDBI Bank Ltd. (IDBI) and all the conditions stated in the Instructions to Tenderers, General Conditions of Contract, Technical Specifications, Time Schedules of Completion etc. as detailed in the Tender Documents.

2. We enclose a Demand Draft No.……….. dated ………….. for Rs.20,00,000/- (Rupees Twenty Lakhs) issued by ______________________ in favour of IDBI Bank Ltd. towards earnest money for participating in the Bid. We hereby accept and shall comply all the terms & conditions of the Bid Document.

3. The Tender shall be valid for acceptance for a period of 90 days and the prices shall remain valid initially for a period of one year from the date of award of the contract and the contract will be extended upto 1 more years subject to review every year. We are also aware that IDBI will place the order for supply of machines as per the requirement arising during the year. We understand that you reserve the right to accept or reject any or all the tenders either in full or in part without assigning any reason thereof.

4. In the event of this tender having accepted, I/We agree to enter into agreement required by IDBI. I/We do hereby bind myself/our self to forfeit the above said deposit of Rs.20 Lakh in the event of our refusal or delay in signing the contract agreement.

5. We enclose a list of our clients both in India and abroad (giving their full addresses), e-mail ids, telephone (landline and mobile), fax numbers of the executives who can be contacted at the office of the bankers/clients, to whom models of machines has/have been supplied by us during last three years as per the number indicated against each of them.

6. We enclose the details of work order executed with clients along with the satisfactory installation / service certificates.
i. We enclose the details of the service set-up in the form of copy of certificate from manufacturers/ …………………………. [any other valid document] in support of having a full-fledged service set-up at the desired place.

Dated this ____________________ day of August 2014.

For and on behalf of

__________________________
(With seal)
Signature _____________________
Name _____________________
Designation _____________________
Place _____________________
DULY AUTHORISED SIGNATORY

Encl.: As above
Instructions for Bidders

1. Before filing Bid Documents and making applications in this regard, the Bidders should carefully examine the Bid Documents. Bid shall be deemed to have been submitted after careful study and examination of this RFP with full understanding of its implications. The Bid should be precise, complete and in the prescribed format as per the requirement of this RFP.

2. Failure to furnish all information required by this RFP or submission of a Bid not responsive to this RFP, in every respect, will be at the Bidder’s risk and may result in rejection of the Bid and for which IDBI Bank shall not be responsible.

3. The bid shall be signed / executed along with Form of Bid by a person or persons duly authorized by the Bidder with signature duly attested and in the manner as specified in the instructions with the signature witnessed. In the case of a body corporate, the Bid shall be signed by the officers duly authorized by the body corporate with its common seal duly affixed and supported by relevant resolutions / other corporate authorizations or be signed by the constituted attorney supported by the power of attorney and / or any other corporate authorization. In case of a consortium, the Bid shall be signed by the officer(s) so authorized by each consortium member and the Bid shall be affixed with the common seal of each member of the consortium and supported by relevant resolutions / other corporate authorizations and / or be signed by the constituted attorney of each member of the consortium supported by the power of attorney and / or any other corporate authorization.

4. The Bid shall contain the full name, address, telephone number, fax number, landline/mobile number and e-mail ID, if any and such other details of Bidder for serving notices required to be served on the Bidder in connection with the Bid.

5. The Bidder, irrespective of its participation in the Bid process, shall treat the details of the RFP as secret and confidential at all times.

6. The Bidder / representative of the Bidder should have the proper documentary evidence (power of attorney, board resolution, other corporate authorization) authorizing him to execute any documents on behalf of Bidder. In case of power of attorney, the same has to be duly stamped, properly executed, notarized and witnessed and supported by relevant corporate authorizations.

7. If, the Bid Documents submitted is not in conformity with the RFP published by IDBI Bank, it shall be rejected forthwith without assigning any reason whatsoever, at any stage including after awarding the contract to the Bidder. In case of any disputes, document maintained in / submitted to IDBI Bank shall be treated as authentic. Bidder should submit a declaration along with the relevant Bid Documents that the Bid Document has not been altered / modified in any way. Any decision of IDBI Bank in this regard shall be conclusive, final and binding on the Bidder(s).

8. The Bidders shall submit a Certificate of Undertaking on their letter-head duly signed by the authorized signatory that they are acceptable to all the terms & conditions of this Bid.

9. Modification to the RFP, if any, will be made available as addendum on the Bank’s website www.idbibank.com and / or emailed to the prospective Bidders. IDBI Bank reserves the sole right to itself for including any addendum to this entire bid process.

10. The RFP may be downloaded from IDBI Bank’s website www.idbibank.com and submitted to the above mention office address.

11. Before bidding, the Bidders shall carefully examine the RFP and the terms and conditions of the contract thereof, and if there appears to be any ambiguity, gap(s) and/or discrepancy between any of
the terms of RFP, they should forthwith refer the matter to IDBI Bank for necessary clarifications and / or confirmation. Such clarifications by the Bank shall be final, conclusive and binding on the Bidder.

12. The Bid forms and the Documents attached to it shall not be detached or removed one from the other and no alteration (s) or mutilation (s) (other than filling in all the blank spaces) shall be made in any of the Bid Documents attached thereto. Any alterations or changes to the entries in the attached documents shall be made by a separate covering letter, duly signed by the necessary parties, otherwise no alterations/modifications or changes to entries in the Bid Documents shall be entertained in the absence of which it shall be rejected. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

13. The Bidder shall bear all costs for the preparation and submission of the Bid Documents. Bank shall not be responsible or liable for reimbursing/compensating these costs, regardless of the conduct or outcome of the bidding process.

14. The Bidders shall submit their offers strictly in accordance with the terms and conditions stipulated herein. Any Bid, which stipulates conditions contrary to the conditions given in the RFP, shall be rejected forthwith. The decision of IDBI Bank in this regard shall be final, conclusive and binding on the Bidder(s).

15. The Bidder, irrespective of his/her participation in the bidding process, shall treat the details of the RFP as secret and strictly confidential at all times.

16. The Bidder shall have complied with all requirements of law for submitting this Bid and for performance of the Contract.

17. IDBI Bank does not bind itself to accept the lowest or any Bid and reserves the right to reject all or any Bid or cancel the Bid without assigning any reason whatsoever. IDBI Bank also has the right, but not binding obligation, to re-issue the Bid without the Bidders having the right to object to such re-issue. IDBI Bank further reserves the right to re-issue / re-commence the entire bid process in case of any anomaly, irregularity or discrepancy in regard thereof. Any decision of IDBI Bank in this regard shall be final, conclusive and binding on the Bidder(s).

18. IDBI Bank reserves the right to adjust arithmetical or other errors in the RFP, in the manner in which Bank considers appropriate or deem fit. Any adjustments so made by IDBI Bank shall be made known to the Bidder, if IDBI Bank makes an offer to accept its bid. The final decision as to any error manifest or otherwise shall be at the sole discretion of IDBI Bank and shall be final, conclusive and binding on the Bidder.

19. The Bid prepared by the Bidder as well as all correspondence and documents relating to the Bid exchanged by the Bidder shall be in English.

20. The Bidder is expected to examine and follow all instructions, forms, terms & conditions, and scope of work in the RFP. Failure to furnish complete information in all respects required by the Bid Document or submission of a Bid not substantially responsive to the Bid Document in every respect will be at the Bidder's risk and may result in the rejection of the Bid by Bank. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

21. The Bidder shall prepare the Bid based on details provided in the RFP. The quantities & specifications mentioned therein are indicative in nature and intended to give the Bidder an idea about the order, type, scale and magnitude of the work and are not in any way exhaustive and guaranteed by IDBI Bank.
22. Bidder shall comply all conditions precedent under the Contract. Bidder shall provide services as per "Scope of Work with Specific Terms and Conditions" mentioned in this RFP.

23. The Bid Security as specified in Section I shall be paid along with the Bid Document during submission. Bids without the Bid Security shall be rejected forthwith.

24. Bid Security (EMD)

a. The Bidder shall furnish as part of the bid, a Bid Security amount.

b. Bid security amount of unsuccessful Bidders will be returned within a period of 30 (Thirty) days from the date of award of contract.

b. EMD of the successful bidder will be refunded on submission of performance Bank guarantee.

d. The Bid Security amount shall be forfeited if:

   (i) The Bidder withdraws his bid during the bid validity period; or
   (ii) The Bidder makes any statement or encloses any form which turns out to be false, incorrect and/or misleading at any time prior to signing of Contract and/or conceals or suppresses material information; or
   (iii) The successful Bidder fails to sign the Contract or furnish performance security and other guarantee(s)/security in the form and manner to the satisfaction of IDBI Bank, as mentioned in the RFP.

Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

25. The Bid(s) are to be submitted in separate covers:

a. **Envelop-1** containing the following:
   i. Technical Bid for NSM (1+1) in the form as prescribed in the RFP including all technical/commercial terms;
   ii. Two Demand Drafts of – (a) Rs.20 Lakh (Rupees Twenty Lakh Only) towards EMD; and (b) Rs. 5,000/- (Rupees Five Thousand Only) towards cost of the Bid document; and
   iii. Other relevant bid documents of NSM (1+1)

b. **Envelop-2** containing Price/Commercial Bid of NSM (1+1).

c. **Envelop-3** shall contain aforesaid Envelop-1 & Envelope-2 and must be supercribed as “Bid for Supply, Installation, and Commissioning & AMC for Note Sorting Machines (1+1)” for IDBI Bank Ltd.

d. **Envelop-4** containing the following:
   i. Technical Bid for NSM (2+1) in the form as prescribed in the RFP including all technical/commercial terms;
   ii. Two Demand Drafts of – (a) Rs.20 Lakh (Rupees Twenty Lakh Only) towards EMD; and (b) Rs.5,000/- (Rupees Five Thousand Only) towards cost of the Bid document; and
   iii. Other relevant bid documents of NSM (2+1)

e. **Envelop-5** containing Price/Commercial Bid of NSM (2+1).

f. **Envelop-6** shall contain aforesaid Envelop-4 & Envelope-5 and must be supercribed as “Bid for Supply, Installation, Commissioning & AMC for Note Sorting Machines (2+1)” for IDBI Bank Ltd.
26. The Bid shall be addressed to:

General Manager (FIMD),
IDBI Bank Limited,
4th floor, FIMD, IDBI Tower,
WTC Complex, Cuffe Parade,
Mumbai – 400 005.

27. The Bid shall be dropped in the Tender Box kept at the above mentioned address on or before August 11, 2014 at 03.00 pm & Technical Bid shall be opened on the same day/at 03.30 pm in presence of the Bidders desirous to be present. The Price Bid will be opened at a later date after scrutiny of the documents submitted by the tenders. The date and time of the price bid opening will be communicated to the pre-qualified tenders in advance.

28. If a holiday is declared on any of the dates mentioned above, the Bids shall be received/opened on the next working day at the same timings specified above.

29. Successful Bidders shall enter into Contract with IDBI Bank at Mumbai only.

30. Tenderers may quote for either one or both types of Note Sorting Machines i.e. for NSM (1+1) and/or NSM (2+1). Bids are invited for supply of 1+1 stacker model and 2+1 stacker NSMs. Tender quantity may vary depending on the requirement of the Bank.

31. The tender should be submitted along with the following information:
   i) Composition of the firm
   ii) Work experience & completion of similar works of specified value during the specified period
   iii) Creditworthiness of the bidder & their turnover during the last three year period.
   iv) Service set-up (Please provide details of branches, name of contact person of and address)
   v) Names and addresses of clients and e-mail ids, telephone (landline and mobile), fax numbers of their present executives, as per the format Annexure-III and Annexure-IV respectively.
   vi) Details of completed works
   vii) The bidders should quote for only one time tested make and model for each type of the machine which is in use in India.
   viii) The model quoted by the bidders should comply with the technical specification offered as per machine requirement and specification.
   ix) The bank reserves the right to shift the machine after placement of the order to any location or locations depending upon its need. The Bidder shall arrange to shift the machine, install and commission at no extra cost.
   x) The Bidder shall provide the list of offices alongwith contact nos. of the representative as per Annexure-IV.
   xi) The Bidder should be Original Equipment Manufacturer (OEM) of the machines. If the Bidder is not the OEM but only an authorized dealer, it should have Authorization letter from the OEM to deal/market the machines in India. (Manufacture Authorization Form (MAF) to be submitted).
   xii) Only one tender shall be submitted, either by the Principal or by the duly authorized representative.
   xiii) Duly authorized representatives of Principals in India/ abroad would be eligible for purchase the tender documents on behalf of their principals on production of a letter of authorization from their principals.

32. Only after Technical Qualification as decided by the Bank, the technical successful bidders would be invited for offer the machine for conducting the stress test. The bidders whose machines are successful in the stress test will be eligible to participate in the price bid.
33. SPLITTING OF TENDER
The Bank reserves the right to split the order among two or maximum three Bidders. However, the bidders at L2 & L3 positions shall have to match the lowest rates quoted by L1 bidder. The orders shall be split in the following manner:
   i) In case of split between 2 bidders: {60% to L1 bidder} {40% to L2 bidder at the lowest rates}
   ii) In case of split into 3 bidders:
      {50% to L1 bidder}
      {30% to L2 bidder at the lowest rates}
      {20% to L3 bidder at the lowest rates}

34. Tenderers are advised to use only the forms (tender books) issued by the Bank or downloaded from the web-site.
35. Since the order for the supply of equipment would be placed directly, it is presumed that the tenderer should be able to make the supply of equipment and ensure installation and after sales service etc. without the intercession of agents. Therefore, there should be no need for engaging any agent and the prices quoted shall not include any element of agency commission.
36. The Bank will release the order for supply of machines as per the requirement arising during the year progressively.
37. The Bank shall have the right to increase or reduce the number of NSMs to be purchased without assigning any reason, during the period of purchase contract.
38. The Bidder has to provide undertaking regarding authenticity of machine.
39. Stress Test:
The machine offered by pre-qualified bidders will only undergo test in second stage at specified currency chest/branch of IDBI Bank Ltd. (preferably in Mumbai) to determine the capability of the machine to sort and count accurately. The dates and the names of the specified currency chest/branch will be intimated to the technically pre-qualified tenderers. It will be the responsibility of the supplier to bring two sorting machines to the specified currency chest/branches at their cost. The machines of each Bidder shall be placed on stress test for 10 working days in one of the branches/currency chest in Mumbai at Bidders cost.
40. The stress test will be conducted in the presence of the representative of the tenderer of the machine. The test results will have to be jointly signed by the representative of the tenderer along with the representative of the IDBI Bank.
41. The price bids of only those bidders found successful in the technical round and also in the stress test will be opened on a date and time to be announced by the Bank. Communication will be sent to all the successful bidders in this regard. In case the machine failed to withstand stress test/other tests the Bidder will not eligible for further tender process.
42. PART – II – PRICE BID:
This part shall contain prices in Indian Rupees only, both in figures and words. No other enclosure is permitted in Part II. Change of terms and conditions and technical deviations, if any, found in Part II of the tender will not be taken into account and will be taken as null and void. Tenders in which prices are quoted in any other currency will not be considered.
43. The approved rate shall be valid for a period of 1 year after awarding of the contract, which may be extended upto 1 more years subject to review of performance every year.
44. The prices quoted for supply of equipment shall be deemed to have included all taxes and...
duties, local levies in the country of origin and shipment, packing, freight from the factory to the destination site, insurance, handling, custom clearing charges etc. If the tenderer fails to include such taxes and duties in the tender, no claim thereof will be entertained by the Bank afterwards. However, taxes, duties, local levies and any other statutory payments other than Income tax (es) if any, payable as per the law in India only will be paid by the Bank. The installation and commissioning charges shall be deemed to have included in the quoted price.

45. COMPLETION PERIOD:
Time period for delivery, installation and commissioning (including start up period) shall also be indicated separately by the tenderer and the same shall also be firm and binding. The supply, installation and commissioning of the machines has to be completed within a period of 45 days from the date of placement of order. Time shall be the essence of the contract.
In case the Bidder fails to deliver and commissioning the machine within the specified time, Bank shall have the option to accept or reject the machine delivered by the Bidder after the expiry of the time period.

46. VALIDITY OF TENDER:
The Tender shall be valid for acceptance for a period of 90 days and the prices shall remain valid initially for a period of one year from the date of award of the contract and the contract will be extended upto 2 more years subject to review every year.

47. EARNEST MONEY:
Tender along with the EMD of Rs.20,00,000/- (Rs.20 Lakh) each shall be submitted in sealed covers superscribed “Tender for Supply and Installation of Desktop Note Sorting Systems (1+1) Stackers and separately for Heavy Duty Note Sorting Systems (2+1) Stackers. EMD submitted by the unsuccessful bidders will be refunded within 30 days after finalization of tender.

47.1 Should the Invitation to Tender be withdrawn or cancelled by the Bank, which the Bank shall have the right to do so at any time, the EMD will be discharged.

48. LOWEST TENDER NOT NECESSARILY TO BE ACCEPTED:
The Bank is not bound to accept the lowest or any tender or to assign any reason for non acceptance.

48.1 The tenderer whose tender is not accepted shall not be entitled to claim any costs, charges, damages and expenses of and incidental to or incurred by him through or in connection with his submission of tenders, even though the Bank may elect to modify/withdraw the tender.

49. EVALUATION OF TENDER:
For the purpose of determining the lowest bidder, the Basic Price of machine and AMC charges for the period of five years after expiry of the warranty period of one year will be taken into account. Changes in terms and conditions and technical deviations, if any, found in Part II of the tender will not be taken into account and the tender will not be accepted by the IDBI Bank Ltd.

49.1 The tenderer shall furnish an undertaking, as per the enclosed proforma that they will maintain the NSMs for a minimum period of 5 years from the date of expiry of warranty period at the rate quoted by them in the tender towards all inclusive maintenance contract charges as accepted by the Bank.
1. **Background**

IDBI Bank Limited. (“IDBI Bank” or “Bank”) is a company incorporated and registered under Companies Act, 1956 (1 of 1956) and a deemed banking company under section 5 (c) of the Banking Regulation Act, 1949 (10 of 1949). IDBI Bank is also a Scheduled Bank as notified by the Reserve Bank of India under the Reserve Bank of India Act, 1934 and categorized IDBI Bank under a new sub group “other public sector bank”. IDBI Bank is engaged in providing finance to industries and banking business. IDBI Bank with its Registered Office at "IDBI TOWER", WTC Complex, Cuffe Parade, Mumbai has a pan-India presence.

2. **Definitions**

   i. **Contract** means the agreement to be entered by the Bidder with the Bank for performing the Services.

   ii. **NSMs** means note sorting machines of 1+1 stacker and/or 2+1 stacker

   iii. **Services** means supply, installation, commissioning and annual maintenance of NSMs, as per the requirement of the Bank as mentioned herein or Contract or Purchase Order issued by the Bank, from time to time.

   iv. **Purchase Order** means the purchase order to be issued from time to time by the Bank to the Bidder, for supplying the NSMs.

3. **Format and Signing of Bid**

   i. The Bidder shall submit only one original set of the bid.

   ii. The original bid shall be typed or written legibly. The original shall be signed by the Bidder or a person/s duly authorized to bind the Bidder to the Contract.

   iii. The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the authorised person or persons signing the bid.

   iv. The bid shall be a complete document and shall be bound as a volume. The document shall be printed on one side only with page numbers and appropriately flagged and contain the list of contents with page numbers. The deficiency in documentation may result in the rejection of the Bid. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

   v. Each page shall be stamped and initialed by authorized signatory.

   vi. The Bidders shall seal and mark the Bid accordingly.

   vii. If the outer cover of the bid is not sealed and marked appropriately, IDBI Bank will assume no responsibility for the bid's misplacement or premature opening.

4. **Local Conditions**

   i. It will be imperative on each Bidder to fully acquaint himself with the local conditions and factors, which would have any effect on the performance of the Contract and / or the cost. IDBI Bank shall not entertain any request for clarification from the bidder regarding such local conditions.
ii. It will be imperative for each Bidder to fully inform themselves of all legal provisions and factors which may have any effect on the execution of the Contract as described in the RFP.

iii. It is the responsibility of the Bidder that such factors have properly been investigated and considered while submitting the bid proposals and that no claim whatsoever including those for financial adjustment to the contract awarded under the Bid Documents will be entertained by IDBI Bank and that neither any change in the time schedule of the contract nor any financial adjustments arising thereof shall be permitted by IDBI Bank on account of failure of the bidder to appraise themselves of local laws / conditions.

5. **Last Date for Receipt of Bids**

i. Bids will be received by IDBI Bank upto 3.00 p.m. on August 11, 2014 at the address specified under Instruction for Bidders, Clause No-26.

ii. In the event of the specified date for the receipt of Bids being declared a holiday for IDBI Bank, the Bids will be received up to the appointed time on the next working day.

6. **Late Bids**

Any bid received by IDBI Bank after the schedule time on last date for receipt of bids prescribed by IDBI Bank, will be rejected and/or returned unopened to the Bidder. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

7. **Address for Correspondence**

The Bidder shall designate the official mailing address, place and fax number to which all correspondence shall be sent by IDBI Bank.

8. **Preliminary Examination**

i. IDBI Bank will examine the bids to determine whether they are complete, whether any computational/arithmetical errors have been made, whether required Bid Security has been furnished, whether the Bid Documents have been properly signed, and whether the bids are generally in order.

ii. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the Bidder does not accept the correction of the errors, its bid will be rejected. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder. If there is a discrepancy between words and figures, the amount in words will prevail.

iii. A bid determined as not substantially responsive will be rejected by IDBI Bank and may not subsequently be made responsive by the Bidder by correction of the non-conformity. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

iv. IDBI Bank may waive any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver, does not prejudice or affect the relative ranking of any Bidder.
9. **Contacting Bank**

i. No Bidder shall contact IDBI Bank on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded.

ii. Any effort by a Bidder to influence IDBI Bank's bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

10. **IDBI Bank’s Right to accept any Bid and to reject any or all Bids**

IDBI Bank reserves the right to accept / reject any bid and / or to annul the Bid process at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for IDBI Bank's action. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

11. **Signing of Contract**

i. After IDBI Bank notifies the successful Bidder that its bid has been accepted; the Bidder should sign the Contract.

ii. The successful Bidder shall sign the Contract at Mumbai within 15 days of receipt of notification of award of contract.

12. **Performance Security / Bank Guarantee**

ii. The successful Bidder shall furnish the performance Bank guarantee within 15 days of the receipt of acceptance by IDBI Bank.

iii. The value of the performance bank guarantee will be 10% of the total contract value.

iv. The performance security shall be denominated in Indian Rupees and shall be in one of the following forms:

   a. A bank guarantee issued by a scheduled commercial bank and directly forwarded to Bank.
   b. A banker's cheque / demand draft, issued by a scheduled commercial bank.

v. The proceeds of the performance security shall be payable to IDBI Bank as compensation for any business loss due to not providing standby equipment and any other loss or damage resulting from the bidder's failure to complete its obligations under and in accordance with the Contract.

vi. The performance bank guarantee shall be valid for a period of one year including warranty period.

vii. Failure of the successful Bidder to comply with the requirement of the performance bank guarantee shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security, in which event IDBI Bank may award the contract to the next best evaluated Bidder or call for new bids. Any decision in this regard by IDBI Bank shall be final, conclusive and binding on the Bidder.

13. **Bidder’s Obligations**

The Bidder shall be responsible for and obliged to conduct all contracted activities strictly in accordance with the Contract using state-of-the-art methods and economic principles and exercising all means available to achieve the performance specified in the Contract.
14. **No Set-off, counter-claim and cross claims**
In case the Bidder has any other business relationship with IDBI Bank, no right of set-off, counter-claim and cross-claim and or otherwise will be available under the Contract to the Bidder for any payments receivable under and in accordance with that business.

15. **Adherence to safety procedures, rules regulations and restriction**
   
i. Bidder shall comply with the provision of all laws including labour and industrial laws, rules, regulations and notifications issued there under from time to time. All safety and labour and industrial laws enforced by statutory agencies and by IDBI Bank shall be applicable in the performance of the Contract and Bidder shall abide by these laws. The Bidder shall indemnify and keep indemnified and hold harmless the IDBI Bank for any loss, damage, claims, costs, charges, expenses, etc arising out of and/or suffered on account of actions, litigations, proceedings, suits, arising out of breach of the above laws.

   
ii. Bidder shall also adhere to all security requirement/regulations of the IDBI Bank during the execution of the work.

16. **Statutory Requirements**
During the tenure of the Contract nothing shall be done by the Bidder in contravention of any law, act and/or rules/regulations, there under or any amendment thereof governing inter-alia customs, foreign exchange, etc., and shall keep IDBI Bank indemnified in this regard.

17. **Contract Price**
Prices payable to the Bidder as stated in the Contract shall be firm and not subject to adjustment during performance of the Contract, irrespective of reasons whatsoever, including exchange rate fluctuations, changes in taxes, duties, levies, charges, etc.

18. **Taxes and Duties**
   
i. Bidder will be entirely responsible for all applicable taxes, duties, levies, imposts, costs, charges, license fees, road permits etc., in connection with services provided at site. The Bidder shall bear all taxes, duties, levies, fees, costs or charges in respect of the services rendered to the IDBI Bank.

   
ii. Road Permit to be arranged by the Bidder during the delivery of the machine. Necessary documents will be provided by the Bank.

   
iii. Income / Corporate taxes in India: The Bidder shall be liable to pay all corporate taxes and income tax that shall be levied according to the laws and regulations applicable from time to time in India and the Price Bid by the Bidder shall include all such taxes.

   
iv. Tax deduction at Source: Wherever the laws and regulations require deduction of such taxes at the source of payment, IDBI Bank shall effect such deductions from the payment due to the Bidder. The remittance of amounts so deducted and issuance of certificate for such deductions shall be made by IDBI Bank as per the laws and regulations in force. Nothing in the Contract shall relieve the Bidder from his responsibility to pay any tax that may be levied in India on income and profits made by the Bidder in respect of the Contract.

   
v. The Bidder’s staff, personnel and labour will be liable to pay personal income taxes in India in respect of such of their salaries and wages as are chargeable under the laws and regulations for the time being in force, and the Bidder shall perform such duties in regard to such deductions thereof as may be imposed on him by such laws and regulations.
vi. It shall be the responsibility of the Bidder to submit to the concerned Indian authorities the returns and all other connected documents required for this purpose. The Bidder shall also provide the IDBI Bank such information, as it may be required in regard to the Bidder’s details of payment made by the IDBI Bank under the Contract for proper assessment of taxes and duties. The Bidder and shall bear all the taxes if any, levied on the Bidder’s personnel. The amount of tax withheld by the IDBI Bank shall at all times be in accordance with Indian Tax Law and the IDBI Bank shall promptly furnish to the Bidder original certificates (Challans) for tax deduction at source and paid to the Tax Authorities.

vii. The Bidder agrees that he and his sub-Bidder(s) shall comply with the Income-tax Act in force from time to time and pay Income -tax, as may be imposed / levied on them by the Indian Income Tax Authorities, for the payments received by them for the works under the Contract.

viii. Should the Bidder fail to submit returns/pay taxes in times as stipulated under the Income -tax Act and consequently any interest or penalty is imposed by the Income-tax authority, the Bidder shall indemnify IDBI Bank against any and all liabilities or claims arising out of the Contract for such taxes including interest and penalty any such Tax Authority may assess or levy against the IDBI Bank/ Bidder.

19. Non Disclosure Agreement

The Bidder agree that they shall enter into non-disclosure agreement in the form as prescribed in Annexure-I.

20. Term and Extension of the Contract

i. The approved rate shall be valid for a period of 1 year after awarding of the contract, which may be extended upto 1 more years subject to review every year.

ii. The IDBI Bank shall reserve the sole right to grant any extension to the term above mentioned and shall notify in writing to the Bidder, at least one month before the expiration of the term hereof, whether it shall grant the Bidder an extension of the term. The decision to grant or refuse the extension shall be at the discretion of IDBI Bank.

21. Contract Amendments

Any modification, amendment, waiver, discharge or termination of any of the terms of the Contract shall be effective only if made in writing and duly signed by each of the Bank and the Bidder.

22. Termination

i. Termination and suspension of purchase contract: The Bank at its option without prejudice to its rights under the purchase contract, is entitled to cancel the purchase contract at any time by giving 30 days written notice to the supplier in the following circumstances:-

a) In case the supplier does not comply with any of his obligations/undertakings under this purchase contract.

b) In case of unsatisfactorily performance feedback from the branches as regards machine performance/response to the complaints.

ii. Termination for Insolvency: IDBI Bank may at any time terminate the Contract by giving written notice to the Bidder, without compensation to the Bidder, if, the Bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the IDBI Bank.

iii. Termination for Default: IDBI Bank, without prejudice to any other right or remedy for breach of Contract, by a written notice of default sent to the Bidder, may terminate the Contract in whole or in part.
23. **Conflict of interest**

The Bidder shall disclose to IDBI Bank in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Bidder or the Bidder’s team) in the course of performing the Contract as soon as practical after it becomes aware of that conflict.

24. **Publicity**

The Bidder is not permitted to make any public announcement or media release about any aspect of this Contract unless IDBI Bank first gives the Bidder his written consent.

25. **No Assignment**

The Contract cannot be transferred or assigned by the Bidder without the prior written approval of the IDBI Bank.

26. **Governing Law**

This Contract shall be governed in accordance with the laws of India. These provisions shall survive the Contract.

27. **Jurisdiction of Courts**

The courts in Mumbai have exclusive jurisdiction to determine any proceeding in relation to this Contract. These provisions shall survive the Contract.

28. **“No Claim” Certificate**

The Bidder shall not be entitled to make any claim, whatsoever against the IDBI Bank, under or by virtue of or arising out of, the Contract, nor shall the IDBI Bank entertain or consider any such claim, if made by the Bidder after he shall have signed a “No claim” certificate in favour of the IDBI Bank in such forms as shall be required by the IDBI Bank after the works, services/systems are finally accepted.

29. **Completion of Contract**

Unless terminated earlier, the Contract shall terminate on the successful completion of the service period as specified in the Contract.

30. **Indemnity**

The Bidder shall unconditionally and irrevocably, (jointly and severally in case of partnership concerns) indemnify IDBI Bank, its affiliates, subsidiaries, successors, assigns, officers, directors and employees, against any claims, losses, costs, actions, suits, damages and or otherwise arising due to any reason including Bidder performing contract on the basis of unauthorized certificates or Bidder’s violation or non-compliance of any law, act, rules, regulations, directions, guidelines, policies, etc. issued all authorities, both regulatory / statutory and non-regulatory, and shall always keep IDBI Bank, its affiliates, subsidiaries, successors, assigns, officers, directors and employees, indemnified at all times, from and against all claims, losses, damages, costs, actions, suits, compensation or expenses or otherwise, if any, that IDBI Bank may incur by reason of any action, proceedings which may be brought by or against or taken against IDBI Bank, by anybody for anything of any nature whatsoever. This clause shall survive the termination of the Contract for any reason whatsoever. The Service Provider shall execute a Deed of Indemnity in the form as per Annexure-V.

31. **“Acceptance of Duty Free Credit Scrips (DFCS) under Foreign Trade Policy 2009-2014**

Bank has received DFCS issued by Director General of Foreign Trade, Government of India under the Served From India Scheme. The same can be utilized by the IDBI Bank Limited for import / purchase of any capital goods, office equipments, office furniture, etc towards payment of Custom Duty/ Excise Duty involved in the same.

IDBI Bank Limited will issue the DFCS to set off the Customs Duty / Excise Duty component in the cost which must be acceptable to the vendor. While preparing the Bills/ Invoices, the excise Duty/ Customs Duty components, if any, must be mentioned separately and the DFCS must be accepted by the Vendor towards the payment of the same”.

32. **Terms of Payment**

No advance payment shall be made. 90% cost of the machine will be paid on successful commissioning of the machine to the entire satisfaction of the Bank or after 30 days of delivery whichever is earlier, subject to Bidder submits the invoice with complete details. Balance 10%
cost of the machine shall be paid after 90 days from the date of commissioning of the machine and also subject to satisfactorily performance of the machine and furnishing of Bank Guarantee acceptable to the bank for 10% amount for the warranty period.

A. Electronic Payment
Payment shall be made by way of Electronic Fund Transfer only. Bidder shall furnish details of Bank Account No., IFSC Code etc. Bank may, at its sole discretion, change the mode of payment

33. Penalty
Bidder should repair/replace the defective machines within 24 hrs in metro/urban areas and 48 hrs in rural/semi-urban areas. Failure to repair/replace the machine within the aforesaid period would attract penalty @ 0.5% of the cost of the machine per week subject to maximum of 5% of the cost of the machine. Response period shall be 4 hrs. in metro/urban areas and 24 hrs. in rural & remote locations. The service shall be provided from 9.00 am to 9.00pm. In case of repeated defaults the Contract may be terminated apart from forfeiting 10% held against performance guarantee. Penalty at the rates specified above shall also levied for the reasons mentioned as under:
   i. Late delivery of machine.
   ii. Late acceptance of order.
   iii. Late acceptance of Rate Contract.
   iv. Late installation of machine.
   v. Delay in providing support.
   vi. Delay in replacement during warranty period.
   vii. Delay in supply of spare parts.
   viii. Delay in supply of consumables.

34. Warranty:
The system would be under warranty for 12 months from the successful installation and commissioning & during the said warranty of 12 months, the Bidder shall without any extra cost, carry out all routine and break down maintenance of the Machines and attend to any difficulties/defects that may arise in the operation of the system.

35. ANNUAL MAINTENANCE CONTRACT (AMC)
Bidder has to give comprehensive AMC rates for 5 years which shall be applicable after expiry of one year warranty period from the date of installation and commissioning of the machines. Any shortfall/defect that may appear/be defected within 5 years from the date of commissioning of the machines at the branches/currency chest shall be made good at the suppliers cost on receipt of intimation. The supplier does not rectify either by repair or replacement such defects and put back the machine into regular operation within the stipulated time, a penalty will be levied as specified in para 1.1above. If the machine cannot be repaired within the stipulated time the supplier shall arrange for a standby machine. If the supplier fails to rectify the defect within 30 days, the supplier to replace the defective machine with a new one, in addition to penalty indicated above. Bidder to provide preventive maintenance once in 3 months and attend to any difficulties/defects that may arise.
Bidder has to enter into an agreement with the Bank that after expiry of the one year warranty period, AMC will be provided for at least 5 years. AMC will cover all parts/sensors/software of the machine and any damage to important accessories. Bidder to quote the prices of accessories to be replaced in case of failure. Certificate has to be provided by the Bidder regarding faulty
accessories, whenever replaced. **The Bidder will further undertake to arrange for spare parts for a minimum period of 5 years (post warranty) during AMC period.**

The claim of supply and commissioning of machine at each location shall be treated as separate entity.

**A. SERVICE CONTRACT**

The Service Contract shall include the following:

i.) Routine servicing, trouble shooting, settings, adjustments, cleaning to ensure smooth and trouble free working of the system minimum once in a quarter including replacement of spares and consumable if any;

ii.) Repairs to the systems and trouble shooting of software in the event of any breakdown including cost of repair/supply of spares/components/sub-systems including replacement of spares and consumable if any;

iii) Stocking of all essential spares/sub-systems in respective sites or in their/their representative's office in India;

iv) Up-gradation of security features in the software of the sorters as and when introduced by Reserve Bank of India.

**B.** The Bidder shall quote the service contract for all inclusive (comprehensive) annual maintenance service contract for a period of 5 years after the expiry of one year warranty period.

**C.** Payment for the AMC Charges shall be made once in six months in advance by the respective branch.

**36. TRAINING**

The Bidder shall associate the site staff during the testing of the system/s. The Bidder shall also train the staff in the proper operation and trouble identifying, troubleshooting and routine maintenance at each and every location. Training-cum-familiarization programme should be conduct by the Bidder at each location.

**37. LIQUIDATION, BANKRUPTCY ETC.**

If the supplier becomes bankrupt or insolvent or causes or suffers any receiver to be appointed for his business or any assets there of or compounds with his Creditors, or being a corporation, winding up proceedings are commenced against it and / or any proceedings regarding its amalgamation with another Corporation or it reconstruction are initiated and/ or it carries on its business under a Receiver for the benefit of its Creditors, the IDBI Bank shall be at liberty:

i) To terminate the purchase contract and / or Annual Maintenance Contract forthwith upon coming to know of the happening of any such event as aforesaid by notice in writing to the supplier or to the Receiver or Liquidator or to any person in whom the purchase contract may become vested or;

ii) To give such Receiver, Liquidator or other person the option of carrying out the purchase contract and / or Annual Maintenance Contract subject to his providing guarantee for an amount to be specified by the IDBI Bank.
Technical Specifications

Machine Requirements and Specifications for NSM (1+1) and NSM (2+1)

i) Note Sorting Machines should be among the best machines available in the market with the following attributes.

ii) The size of the notes of various denominations varies between 63 mm - 73 mm (width) and 137 mm - 177 mm (length).

iii) Each of the existing denomination in circulation has different designs and has different features and each denomination has in turn different series / designs. The machine shall be capable of processing all denominations and all series of bank notes currently in circulation. All these banknotes are printed on banknote paper by dry off-set and intaglio process with different security features. The sorting machines should be able to test bank notes by a set of cameras/ sensors fixed in the system for checking the authenticity of notes. While processing bank notes, the reading of the camera/ sensor has to be compared by the machine with the standards set in the software of the system for authentication of banknotes. The following properties must be checked by the system during processing:

➢ Format consisting of denomination, size, orientation/ position, infrared character of tears, holes, missing parts and edger.

➢ Thickness of paper to detect multiple, overlapping items, tape etc.

➢ Magnetic character of inks

➢ Conductivity of security thread.

➢ Fluorescence presence/ Phosphorescence presence.

iv) The machine must be able to sort the notes into ATM fit/ fit / unfit / reject / suspect / forged notes after checking authenticity of banknotes. Broad parameters on which the machine has to classify the notes as clean notes are as under:

a) The note is clean i.e. not soiled, discolored, tainted etc.

b) The note does not contain more than one figure graffiti i.e. scribbling.

c) The note does not contain large number of pinholes in the watermark area.

d) Any note containing holes/ tears other than pinholes,

e) The note does not contain any tears or tapes.

f) The note does not have any missing portion.

v) Sufficient reserve space and provision shall be provided for adding additional sensors/ devices to process banknotes of new designs / new denomination, including polymer notes,
which may be introduced by RBI in future. The sensors should be capable of detecting machine-readable features, which may be incorporated in the banknotes by RBI in future.

2 **Capacity, consistency and reliability**

i) The machine will undergo a stress test in two stages at specified currency chests/branches to determine the capability of the machine to sort and count accurately. Only those machines, which pass the stage-I, will be tested in stage-II. In the stage II, the machine shall undergo a stress test for 30 hours, which shall be conducted at specified currency chests/branches during the working hours. The dates and the names of the specified currency chests/branches would be intimated to the tenderers subsequently. It will be the responsibility of the supplier to bring their sorting machines to the specified currency chests/branches at their cost.

ii) The stress test will be conducted in the presence of the representative of the tenderer of the machine. The test results will have to be jointly signed by the representative of the tenderer along with the representative of the IDBI Bank. The details of the stress test will be shared with the tenderers before the procurement. (Please see clause 3.2 of Section II)

3 **Stacking compartments:**

There shall be separate sets of compartments for issuable / non-issuable (i.e. soiled) and reject / suspect notes. After the notes are processed, sorted notes should go to the respective compartments.

4 **User Interface and MIS Reports**

i) The machine should have user interface with printer attached, display with Function / Menu keys, interface to cash / vault management system and to host computer / server through Bank’s LAN / WAN. The machine should have an arrangement of alert alarm indication in the form of beep and / or blinker, when stacker is full.


5 **Software**

The operating software shall be suitable for Windows NT or its upgraded version for network environment and shall be configurable. The operation, configuration and settings shall be menu driven. The software shall not call for any special qualification or special programming knowledge for the operator. The software shall provide for separate levels of password protection for operator, supervisor and service engineer. The tenderers are
advised to furnish complete details about the software that they propose to supply. The basic process data captured from the microprocessor shall not be available for addition / corrections / alternations by any person. All the process data for a period of at least one year shall be indexed and stored in the machine for easy and efficient retrieval.

6 The brief guideline on Note Authentication and Fitness Sorting Parameters as laid down by RBI is as follows:

a) A fit note is a note that is genuine, sufficiently clean to allow its denomination to be readily ascertained and thus suitable for recycling. An unfit note is a note that is not suitable for recycling because of its physical condition or belongs to a series that has been phased out by Reserve Bank of India. All the fitness parameters are to be evaluated individually. A note must pass all the fitness parameters to be considered fit for recycling. These parameters provide the minimum standards for cash handling machines used by banks (hereinafter called 'the machine'). Notes can only be recycled/reissued if they are evaluated as genuine and fit according to these parameters. Authenticity check is a perquisite for fitness sorting. Fitness Sorting can be done only in case of genuine notes. The machines shall be able to identify and separate suspected counterfeits and notes which are unfit for circulation in terms of these standards in a reliable and consistent fashion.

As and when the Reserve Bank of India decides to phase out a specific series (issue) of a specific denomination of notes, the machine shall sort all the phased out notes as unfit, irrespective of their physical condition.

b) Applicability:

These parameters are applicable to machines operated by banks, either directly by their staff. These machines can be of any of the following:

(i) Machines which check the authenticity and fitness of notes, i.e. note processing machines / note sorting machines, and

(ii) Machines which check only the authenticity of notes, i.e. note authentication machine.

All these machines shall classify the individual notes as either genuine or suspect.

c) Authenticity Check:

The machines shall perform authenticity check with reference to the features of genuine notes as disclosed by the Reserve Bank of India from time to time. Any note, which is not found to be having all the features of a genuine note, shall be classified by the machine as suspect.
d) **Fitness Sorting:**

As a part of fitness sorting, notes with any visual or physical defects are to be sorted as unfit as per criteria set out in table 1.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Features</th>
<th>Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Soiling</td>
<td>General distribution of dirt across the entire note</td>
</tr>
<tr>
<td>2</td>
<td>Limpness</td>
<td>Structural deterioration resulting in a marked lack of stiffness.</td>
</tr>
<tr>
<td>3</td>
<td>Dog-ears</td>
<td>Corner folds</td>
</tr>
<tr>
<td>4</td>
<td>Tears</td>
<td>Lengthwise and crosswise cuts</td>
</tr>
<tr>
<td>5</td>
<td>Holes</td>
<td>Holes of a specific diameter</td>
</tr>
<tr>
<td>6</td>
<td>Stains</td>
<td>Localized concentration of dirt</td>
</tr>
<tr>
<td>7</td>
<td>Graffiti</td>
<td>Deliberate graphic alteration of the note</td>
</tr>
<tr>
<td>8</td>
<td>Crumples</td>
<td>Multiple random folds</td>
</tr>
<tr>
<td>9</td>
<td>Decolouration</td>
<td>Lack of ink on part or whole of the note, e.g. a washed note</td>
</tr>
<tr>
<td>10</td>
<td>Folds</td>
<td>Folds reducing the length or width of the note</td>
</tr>
<tr>
<td>11</td>
<td>Repairs</td>
<td>Note repaired using adhesive tape / paper / glue</td>
</tr>
</tbody>
</table>

i) **Soiling:**

Soiling refers to the general distribution of dirt across the entire note or in some patterns. It is a measure of the loss of reflectivity from the unprinted areas due to dirt, ageing (yellowing), wear and extraneous markings and includes decolouration due to ageing, excessive folding wear and other wearing. Soiling increases the optical density and decreases the reflectance of the notes. Notes exceeding the soiling levels set out in Table 2 shall be sorted as unfit. Both the obverse and the reverse of the note shall be checked for soiling.
Table 2: Soiling Levels

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Denomination</th>
<th>Maximum Density difference</th>
<th>Minimum Reflectance</th>
<th>Filters</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rs.5</td>
<td>0.07</td>
<td>85%</td>
<td>Yellow</td>
</tr>
<tr>
<td>2</td>
<td>Rs.10</td>
<td>0.07</td>
<td>85%</td>
<td>Yellow</td>
</tr>
<tr>
<td>3</td>
<td>Rs.20</td>
<td>0.06</td>
<td>87%</td>
<td>Yellow</td>
</tr>
<tr>
<td>4</td>
<td>Rs.50</td>
<td>0.06</td>
<td>87%</td>
<td>Yellow</td>
</tr>
<tr>
<td>5</td>
<td>Rs.100</td>
<td>0.05</td>
<td>90%</td>
<td>Cyan</td>
</tr>
<tr>
<td>6</td>
<td>Rs.500</td>
<td>0.04</td>
<td>93%</td>
<td>Cyan</td>
</tr>
<tr>
<td>7</td>
<td>Rs.1000</td>
<td>0.03</td>
<td>95%</td>
<td>Cyan</td>
</tr>
</tbody>
</table>

ii) **Limpness:**
Limpness relates to structural deterioration or wear resulting in a marked lack of stiffness in the note paper. Notes with a very low stiffness shall be sorted as unfit. Notes with very low stiffness of paper, i.e. with paper which is worn out in circulation or mechanically mutilated shall be sorted out as unfit. Detectors for paper quality shall be adapted to the same level as for soiling.

iii) **Dog – Ears:**
Notes with dog-ears with an area of more than 130 mm² and a minimum length of the smaller edge greater than 10 mm shall be sorted as unfit. Chipped notes shall also be sorted as unfit.

iv) **Tears:**
Notes exhibiting at least one tear at the edge shall be classified as those having tears. Notes with tears larger than those indicated in Table 3 shall be sorted as unfit.

Table 3: Tears

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Directions</th>
<th>Width</th>
<th>Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Vertical</td>
<td>4 mm</td>
<td>8 mm</td>
</tr>
<tr>
<td>2</td>
<td>Horizontal</td>
<td>4 mm</td>
<td>15 mm</td>
</tr>
<tr>
<td>3</td>
<td>Diagonal</td>
<td>4 mm</td>
<td>18 mm</td>
</tr>
</tbody>
</table>

* Measured by drawing a straight line from the peak of the tear to the edge of the note where the tear begins (rectangular projection), rather than measuring the length of the tear itself.

v) **Holes:**
This refers to notes with at least one visible hole. Notes with holes with area exceeding 10
mm2 shall be sorted as unfit.

vi) **Stains:**
Stains are visible markings which that are not part of the feature of a note. Notes shall be
detected as unfit if localized – i.e. with limited extension - stain can be recognized on its
surface. In case the total area covered by stains exceeds 500 mm2, the note shall be sorted as
unfit. A note with a single stain covering an area of more than 200 mm2 shall sorted as unfit.
Both the obverse and the reverse of the note shall be checked for stains.

vii) **Graffiti:**
Graffiti refers to deliberate graphic alteration of the note with for example, figures or letters.
Fitness sorting criteria in case of graffiti shall be the same as those for stains. Both the obverse
and the reverse of the note shall be checked for graffiti.

viii) **Crumpled/Folds:**
Crumpled/Folded notes shall be sorted as unfit if the folds result in reduction of the original
note in length or width greater than 5 mm.

ix) **Decolouration:**
Notes affected by decolouration shall be sorted as unfit if the ink is partially or wholly missing
from its surface. Both the obverse and the reverse of the note shall be checked for
decolouration.

x) **Repair:**
A repaired note is created by joining parts of the same note together, for example, by using
extraneous matter such as tape, paper or glue. Notes with the following types of repairs shall
be sorted as unfit:

- Repairs covering an area greater than 100 mm2; or
- Thickness of the extraneous matter 50 μm or more; or
- Width of the extraneous matter 10 mm or more; or
- Length of the extraneous matter 10 mm or more.

7 **Mutilated, Imperfect and Mismatched Notes:**
A mutilated note is note, of which a portion is missing or which is composed of more than
two pieces. An imperfect note is a note, which is wholly or partially, obliterated, shrunk,
washed, altered or indecipherable but does not include a mutilated note. A mismatched
note is a note, which has been formed by joining a half note of any one note to a half note
of another note. Such notes shall be classified as unfit.
<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Technical Specifications</th>
<th>Bidder's Compliance (Yes / No)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The machine should be compact having 1+1 stackers for banknotes.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Hopper Capacity should be minimum 500 notes.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Stacker capacity should be 100 notes for each stacker</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Reject Stacker Capacity should be 100 notes</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Counting Speed should be minimum 800 notes per minute</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Sorting Speed should be minimum 15000 notes per hour</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Document Size Acceptability (Give acceptable limits)</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Display should be a user-friendly LCD &amp; operating panel should have all functional menu</td>
<td></td>
</tr>
<tr>
<td></td>
<td>keys. Provision should be available for connecting an additional external display</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Connectivity should be provided (Mention the available connectivity)</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Should work on a Standard Power Source (Indian Standards)</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Power Consumption (State Power rating)</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Dimensions (W x D x H)</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Manufacturing Standards and Approvals</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Accessories (mention if any)</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Whether machine has Detection Parameters viz. Full width CIS, IR &amp; Tape, UV, FL, PPD and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>doubles detection Multi channel Magnetic</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Modes of operation (Mention all possible modes viz. denomination sorting, face-orientation,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>mixed denomination counting, value counting, batching etc.)</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>The machine should comply with the RBI guidelines on <strong>Note Authentication and Fitness</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Sorting parameters</strong> (The machine must detect and sort the banknotes with physical</td>
<td></td>
</tr>
<tr>
<td></td>
<td>mutilation and damages viz. soiled, tape, tear, corner fold, hole, dog-ears, Graffiti</td>
<td></td>
</tr>
<tr>
<td></td>
<td>missing corners, etc) and conform to the standards / parameter as prescribed by RBI from</td>
<td></td>
</tr>
<tr>
<td></td>
<td>time to time.</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>The machine must detect &quot;suspect&quot; notes and put them in the reject stacker. The reasons</td>
<td></td>
</tr>
<tr>
<td></td>
<td>for rejection of any banknote must be indicated to the operator.</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>The machine should be capable of doing fitness sorting (issuable &amp; non – issuable),</td>
<td></td>
</tr>
<tr>
<td></td>
<td>segregating</td>
<td></td>
</tr>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td><strong>IDBI Bank Ltd.</strong></td>
<td><strong>RFP for supply, installation, commissioning and AMC for Note Sorting Machine (1+1 &amp; 2+1 stacker) - 2014</strong></td>
<td></td>
</tr>
<tr>
<td>the ATM Fit banknotes &amp; the user must be given the option to change the mode of operation as per his requirements.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>20</strong></td>
<td>First note recognition feature must be available (when a particular denomination is being sorted / counted, any other denomination other than the first note must be separated in the reject stacker)</td>
<td></td>
</tr>
<tr>
<td><strong>21</strong></td>
<td>The machine detection technology should be based on contact image sensors (CIS) for Indian currency note, Other regular features viz. UV, IR, Magnetic, fluorescence, Thickness sensors, doubles-detect etc must be available</td>
<td></td>
</tr>
<tr>
<td><strong>22</strong></td>
<td>The machine should give details of the notes counted &amp; sorted denomination wise with an option to print the details, transaction-wise and day wise.</td>
<td></td>
</tr>
<tr>
<td><strong>23</strong></td>
<td>The machine should have software upgrade facility for any changes in the design of the banknotes or any new emissions issued by Reserve Bank of India from time to time</td>
<td></td>
</tr>
<tr>
<td><strong>24</strong></td>
<td>The machine should be compact (usable at the teller counter) &amp; have full color LCD display.</td>
<td></td>
</tr>
</tbody>
</table>

**Note:** To be filled & submitted along with the tender document.
# Bidders Compliance for Technical Specification – NSM(2+1)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Our Specifications of Desk Top Note Sorting Machines</th>
<th>Bidder’s Compliance (Yes / No)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>General</td>
<td>The machine should be compact having 2+1 stackers for banknotes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hopper Capacity should be minimum 500 notes.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Stacker capacity should be 100 notes for each stacker</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reject Stacker Capacity should be 100 notes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Counting Speed should be minimum 900 notes per minute</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sorting Speed should be minimum 20,000 notes per hour</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Model Name</td>
<td>(Please specify Model Number)</td>
<td></td>
</tr>
<tr>
<td>1 A.</td>
<td>Make</td>
<td>Indigenous/Imported/Country of Origin</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Dimensions</td>
<td>(Length x Width x Height) (In mm)</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Weight</td>
<td>In Kilograms</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Banknote Delivery</td>
<td>Minimum 2 + 1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Standard Delivery Mode</td>
<td>• Stackers to be configured as per requirement of the IDBI Bank.</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Range of Banknotes</td>
<td>63 mm – 73 mm/137mm to 177 mm</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Power Supply</td>
<td>Please Specify</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Power Consumption</td>
<td>Please Specify</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Ambience Temperature</td>
<td>Please clearly specify the Ambience Temperature Requirements.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• While the machine is in operational condition</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• While the machine is in non-operational condition Kindly note that in most places, there is no climate control during</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>the non-working hours. The operating environmental requirements should be clearly specified.</td>
<td></td>
</tr>
</tbody>
</table>
|   | Relative humidity | Please clearly specify the Relative humidity Requirements.  
|   |   | • While the machine is in operational condition.  
|   |   | • While the machine is in non-operational condition. Kindly note that in most places, there is no climate control during the non-working hours. The operating environmental requirements should be clearly specified.  
| 11. | Sound/Noise Level | Please Specify  
| 12. | User Interface | Sorting machine should have  
|   |   | • **Printer attached**  
|   |   | • Display with Function / Menu Keys  
| 13. | MIS Reports | • The Sorting machines should generate various types of reports  
|   |   | • Alert Alarm indication by blinking LED and / or beep, when stacker is full.  

B. Sensors

| 1. | Sensors (Details mentioned in the Specification column) | Sorting Machine should have the following sensors, which should be capable of detecting and checking various visible & non-visible features of Indian banknotes like print pattern, format, Size, printed image, emission and soil ness.  
|   |   | • Image Scan Sensor from both sides (colour) capable to scan both sides of bank note.  
|   |   | • Magnetic Sensor  
|   |   | • UV Dull Sensor (Fluorescence/Phosphorescence Sensor)  
|   |   | • Tape Sensor (Thickness Sensor)  
|   |   | • Infra red sensor  
|   |   | • Limpness sensor  
|   |   | • Electrical Conductivity of Security thread  

2. **Sorting Machine should be capable to do sorting in the modes mentioned in the Specification column:**

**Sorting Parameters**
- ATM
- Fit/Customer Issuable
- Gandhi/ Ashoka Pillar notes can be separated
- Non Issuable/ Soiled (Ashoka Pillar Notes / banknotes of Rs.500 (M.G.) Series 1996 should automatically go to Soiled notes stacker)
- Orientation Sorting. All non-oriented notes should go into reject pocket
- Forged notes should go into reject pocket. All the above parameters should be capable of being configured as per Bank’s requirements

3. **Fitness & Authentication Parameters**

**Fitness Parameters**
- Tears
- Missing Parts
- Dog-ears or Missing Corners
- Limpness
- Soil

**Authentication Parameters**
- Infrared Properties
- UV-dull paper
- Fluorescence/ Phosphorescence
- Magnetic security features in ink and security threads
- Thickness and Multiple items
- Electrical Conductivity of Security thread

All the above parameters should be capable of being configured as per IDBI Bank’s requirements and the machine would be capable to generate a report to that effect.

**Note:** To be filled & submitted along with the tender document.
Technical Details to Be Furnished By the Bidders

A. Machine Details

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Make</td>
<td></td>
</tr>
<tr>
<td>2. Model No.</td>
<td></td>
</tr>
<tr>
<td>3. Capacity</td>
<td>Bank notes per hour</td>
</tr>
<tr>
<td>4. Input Notes: Size</td>
<td></td>
</tr>
<tr>
<td>a. Range of width</td>
<td>Mm</td>
</tr>
<tr>
<td>b. Range of length</td>
<td>Mm</td>
</tr>
<tr>
<td>c. Transport speed</td>
<td>M/sec.</td>
</tr>
<tr>
<td>5. Feeding compartment capacity</td>
<td>Bank notes</td>
</tr>
<tr>
<td>6. Notes singling</td>
<td>Provided/not provided Vacuum supported/Air supported</td>
</tr>
<tr>
<td>7. No. and type of sensors for authenticity and fitness detection</td>
<td></td>
</tr>
<tr>
<td>8. No. of output compartments and their capacity</td>
<td></td>
</tr>
<tr>
<td>9. Sorting parameters</td>
<td></td>
</tr>
</tbody>
</table>

B. Dimensions

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overall machine dimensions Length x Breadth x height (mm)</td>
<td></td>
</tr>
<tr>
<td>2. Overall dimensions including service clearance</td>
<td>Mm</td>
</tr>
<tr>
<td>3. Machine weight</td>
<td></td>
</tr>
<tr>
<td>4. Power supply Operating voltage</td>
<td></td>
</tr>
<tr>
<td>Tolerance (a) Steady state (b) Transient</td>
<td></td>
</tr>
<tr>
<td>Operating frequency Tolerance (a) steady state (b) Transient</td>
<td></td>
</tr>
<tr>
<td>5. Power in KVA required for each system complete including shredder and strapping</td>
<td>KVA</td>
</tr>
</tbody>
</table>

C. Environment

(i) Operating conditions

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Temperature limits</td>
<td></td>
</tr>
<tr>
<td>b. Relative Humidity limits</td>
<td></td>
</tr>
<tr>
<td>c. Dust Level</td>
<td></td>
</tr>
<tr>
<td>d. Noise level</td>
<td></td>
</tr>
</tbody>
</table>
Annexure-I

NON-DISCLOSURE AGREEMENT

This Non-Disclosure Agreement ("Agreement") is made on this____ day of________________, 2014.

BETWEEN

IDBI Bank Limited, a company incorporated and registered under the Companies Act, 1956 (1 of 1956) and a banking company within the meaning of Section 5 (c) of the Banking Regulation Act, 1949 (10 of 1949) and having its registered office at IDBI Tower, WTC Complex, Cuffe Parade, Mumbai – 400 005 (hereinafter called “the IDBI Bank/Bank” which expression shall unless it be repugnant to the subject, context or meaning thereof shall be deemed to mean and include its successors and assigns) of the ONE PART;

AND

_____________________________ (Name of Bidder) of _______________ (please specify the registered office of the (Bidder) (hereinafter called “the Bidder/Contractor” which expression shall unless it be repugnant to the subject, context or meaning thereof shall be deemed to mean and include its successors) of the OTHER PART;

IDBI Bank and Bidder may, wherever the context so permits, shall hereinafter collectively refer to as the “Parties” and individually as a “Party”.

WHEREAS, IDBI Bank called for the bids for engagement of Bidder to undertake Annual Maintenance & Facility Management services to all the branches, Currency Chests, Retail Asset Centers, RPUs, CCUs, SME Centers, Agri Processing Centers, Expansion of DR Site (± 25% of the total) of the IDBI Bank.

M/s._____________________ (hereinafter referred to as "Bidder"), after going through the terms and conditions stipulated in the Request for Proposal bearing No…….. dated………… (hereinafter referred to as “RFP” or “Bid Documents”).

WHEREAS, the Bidder is aware and confirms that the information, data, drawings and designs, and other documents made available in the Bid Documents / the Contract and thereafter regarding the Services as furnished by the Bidder in their proposals or otherwise and all the confidential information under the Bid Documents/the Contract is privileged and strictly confidential and/or proprietary to IDBI Bank,

NOW THEREFORE, in consideration of the foregoing, the Bidder agrees to all of the following conditions, for IDBI Bank, to grant the Bidder specific access to IDBI Bank’s property/information and other data.

(1) In connection with this Agreement,

“Confidential Information” includes all intellectual property information; technical or business information or material not covered; proprietary or internal information related to the current, future and proposed products or services of the Parties including, financial information, process/flow charts, business models, designs, drawings, data information related to products and services, procurement requirements, purchasing, customers, investors, employees, business and contractual relationships, business forecasts, business plans and strategies, information the Parties provide regarding third parties; information disclosed pursuant to this Contract; documents, accounts, business plans, information or documents whatsoever, concerning business, policies, strategy, property, contracts,
trade secrets, transactions, or interested parties of IDBI Bank or its Subsidiaries or Affiliates and/or any other information of either Party whether disclosed to the other Party in oral, graphic, written, electronic or machine readable form, and whether or not the information is expressly stated to be confidential or marked as such, all Trade Secrets and other proprietary information including but not limited to customer list, financial information, and pricing information, except that the following shall not be considered Confidential Information:

(a) that which is in the public domain;
(b) that which was previously received from a third party not subject to the obligation of confidentiality with respect to such information;
(c) that is developed independently without any aid from the disclosing Party;
(d) that which is required to be disclosed pursuant to any request/demand by statutory or regulatory or governmental agencies or any applicable law, judgment or otherwise, provided that unless prohibited by law the disclosing Party shall give adequate notice of such disclosure to the other Party.
(e) that is released from confidentiality with the written consent of the other Party.

"Subsidiaries / Affiliates" means and includes the holding company, subsidiary and any other entity directly or indirectly "managed" or "controlled" by the Company/IDBI Bank. The term "managed" or "controlled" shall include ability to appoint and remove majority of the directors, partners or the like in the entity by whatever name called.

It is hereby agreed as under:

a) The parties agree that they shall hold in trust any Confidential Information received by either party, under this Contract, and the strictest of confidence shall be maintained in respect of such Confidential Information. The parties also agree and undertake to:

i. maintain and use the Confidential Information only for the purposes of this Contract and only as permitted herein;
ii. make copies as specifically authorized by the prior written consent of the other party and with the same confidential or proprietary notices as may be printed or displayed on the original;
iii. Not, without the prior written consent of the disclosing Party, which consent the disclosing Party shall not be under any obligation to provide, disclose the Confidential Information to any third party, save and except to, restrict access and disclosure of confidential information to such of their employees, agents, Bidders, and contractors strictly on a "need to know" basis, to maintain confidentiality of the Confidential Information disclosed to them in accordance with this clause; and
iv. treat Confidential Information as confidential for a period of three (3) years from the date of receipt. In the event of earlier termination of this Contract, the Parties hereby agree to maintain the confidentiality of the Confidential Information for a further period of [two (2)] years from the date of such termination;
v. Not at any time either during the continuance of this Agreement or upon termination of this Agreement, publish or divulge either directly or indirectly to any person, firm or company any Confidential Information, save and except to its Affiliates;
vi. To keep the Confidential Information as strictly confidential;
vii. This Agreement shall commence on the date of execution of this Agreement and treat Confidential Information as confidential for a period of five years from the date of last such disclosure of the Confidential Information. In the event of earlier termination of this Agreement, the Parties hereby agree to maintain the confidentiality of the Confidential Information for a further period of two years from the date of such termination. Further, any term or provision of
b) Confidential Information in oral form must be identified as confidential at the time of disclosure and confirmed as such in writing within 30 days of such disclosure. Confidential Information does not include information which:

(i) the recipient knew or had in its possession, prior to disclosure, without limitation on its confidentiality;
(ii) is independently developed by the recipient without breach of this Contract;
(iii) is the public domain;
(iv) is received from a third party not subject to the obligation of confidentiality with respect to such information;
(v) is released from confidentiality with the prior written consent of the other party.

Provided that if receiving Party is required to disclose any Confidential Information by order of any court or regulatory authority, receiving Party will immediately upon receipt of such order intimate the disclosing Party of such order to enable the disclosing Party a reasonable opportunity to seek an appropriate protective order or other means to protect the confidentiality of such Confidential Information; provided further that the disclosure in such case shall be only to the extent required by law and subject to consultations with the disclosing Party with view to agreeing to the timing and content of such disclosure.

The recipient shall have the burden of proving hereinafore are applicable to the information in the possession of the recipient.

c) Notwithstanding the foregoing, the parties acknowledge that the nature of the Services to be performed under this Contract may require the Bidder’s personnel to be present on premises of IDBI Bank or may require the Bidder’s personnel to have access to computer networks and databases of IDBI Bank while on or off premises of IDBI Bank. It is understood that it would be impractical for IDBI Bank to monitor all information made available to the Bidder’s personnel under such circumstances and to provide notice to the Bidder’s of the confidentiality of all such information. Therefore, the Bidder agrees and undertakes that any technical or business or other information of IDBI Bank that the Bidder’s personnel, or agents acquire while on IDBI Bank premises, or through access to IDBI Bank computer systems or databases while on or off IDBI Bank premises, shall be deemed Confidential Information.

d) Confidential Information shall at all times remain the sole and exclusive property of the disclosing party. Upon termination of this Contract, confidential information shall be returned to the disclosing party or destroyed, if incapable of return. The destruction shall be witnessed and so recorded, in writing, by an authorised representative of each of the parties. Nothing contained herein shall in any manner impair or affect rights of IDBI Bank in respect of the Confidential Information.

e) In the event that any of the parties hereto becomes legally compelled to disclose any Confidential Information, such party shall give sufficient notice to the other party to enable the other party to prevent or minimize to the extent possible, such disclosure. Neither party shall disclose to a third party any Confidential Information or the contents of this Contract without the prior written consent of the other party. The obligations of this Clause shall be satisfied by handling Confidential Information with the same degree of care, which the receiving party applies to its own similar confidential information but in no event less than reasonable care. The obligations of this clause shall survive the expiration, cancellation or termination of this Contract.

f) The receiving Party acknowledges the confidential nature of Confidential Information and damage could result to the disclosing Party if the receiving Party breaches any provision of the agreement and agrees that, if the receiving Party or any of the directors, officers or employees should engage or cause
or permit any other person to engage in any act in violation of any provision hereof, the disclosing Party may suffer immediate irreparable loss for which monetary compensation may not be adequate. The disclosing Party shall be entitled, in addition to such other remedies, damages & relief as may be available to it, to an injunction or similar relief prohibiting the receiving Party, its directors, officers etc from engaging in any such act.

g) This Agreement shall be governed, interpreted and enforced in accordance with the laws of India.

h) The provisions hereunder shall survive termination of the Contract.

i) Any dispute arising out of or in relation to this Agreement shall be referred to arbitration by a sole arbitrator appointed by both the parties. The arbitration shall be governed by the Arbitration and Conciliation Act 1996. Each Party shall pay and bear its own cost of arbitration. The Arbitration shall be held in the city of Mumbai.

j) This document contains the entire agreement between the Parties with respect to the subject matter hereof. Any failure to enforce any provision of this Agreement shall not constitute a waiver thereof or of any other provision. This Agreement may not be amended, nor any obligation waived, except by a writing signed by both Parties hereto. If any part of this Agreement is found invalid or unenforceable, that part will be amended to achieve as nearly as possible the same economic and legal effect as the original provision and the remainder of this Agreement will remain in full force.

k) This Agreement shall bind and inure to the benefit of the Parties hereto and their successors and assigns. Neither Party may assign any of its rights or obligations under this Agreement without the prior written consent of the other Party.

Authorised Signatory

Name:

Designation:

Office Seal:

Place:

Accepted –

Date:
## Annexure-II

Tender for supply, installation, commissioning & AMC of Note Sorting Machines (1+1) & Note Sorting Machines (2+1)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Criteria</th>
<th>Bidder Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the Company/Address/Telephone Nos.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Date of Incorporation/Registration</td>
<td>Document required Copy of Certificate of Incorporation/Registration</td>
</tr>
<tr>
<td>3</td>
<td>The Bidder should have been in the line of Supply, Installation, Testing and Commissioning of 'Note Sorting Machine Business' at least for last three years in India as on 31.03.2014. Order copies should be enclosed to verify the same</td>
<td>Document required Manufacturer / Dealer / Distributor certificate. Names and addresses of the clients for whom the jobs were executed; copies of satisfactory work Completion Certificates from the clients (at least two)</td>
</tr>
<tr>
<td></td>
<td>Turnover for 2011-12</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Turnover for 2012-13</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Turnover for 2013-14</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Positive Net Worth during the past 03 financial years.</td>
<td>Certificate from the CA who has audited the balance sheet to be submitted.</td>
</tr>
<tr>
<td></td>
<td>2011-12 (Yes/No)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2012-13 (Yes/No)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2013-14 (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Attested copy of deed of partnership, if the firm is a partnership concern or Memorandum and Articles of Association duly certified in case of company(Yes/No)</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Demand Draft Rs.20 Lakh towards EMD in favour of IDBI Bank Ltd payable at Mumbai (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Company profile giving complete details about the company, including the period for which it is in this business (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Must have obtained Statutory Registrations viz.</td>
<td></td>
</tr>
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<td></td>
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</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td></td>
<td>VAT, Sales Tax, Service Tax etc. as required for marketing &amp; supply of NSMs.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>VAT</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Service Tax</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sales Tax</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PAN</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Attested copies of Registration and Sales Tax Certificate issued under Shops and Establishment Act (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Declaration on Letter Head that the Company has never been involved in any illegal activities or financial frauds (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Acceptance of tender on companies letter head (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Copy of the terms and conditions duly signed by the authorised person (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>ISO certificate (Yes/No)</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Certificate regarding satisfactory performance of NSMs installed for last 3 years</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Service setup/network (No. of service centres with details)</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>No. of Bank's to whom model supplied</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>No. of NSMs supplied (150 or more / 550 or more)</td>
<td></td>
</tr>
</tbody>
</table>

- **VAT**: Document required
  - Copies of Registration to be attached
- **Service Tax**: Document required
  - Copies of Registration to be attached
- **Sales Tax**: Document required
  - Copies of Registration to be attached
- **PAN**: Document required
  - Copies of Registration to be attached
- **Attested copies of Registration and Sales Tax Certificate issued under Shops and Establishment Act (Yes/No)**
- **Declaration on Letter Head that the Company has never been involved in any illegal activities or financial frauds (Yes/No)**
- **Acceptance of tender on companies letter head (Yes/No)**
- **Copy of the terms and conditions duly signed by the authorised person (Yes/No)**
- **ISO certificate (Yes/No)**
  - Documents required
    - Copies of Certificate to be attached
- **Certificate regarding satisfactory performance of NSMs installed for last 3 years**
  - Satisfactory Performance of NSMs from Clients
- **Service setup/network (No. of service centres with details)**
  - List of Service set-ups should be submitted alongwith Nos. of Engineers, name, location, contact no. & address.
- **No. of Bank's to whom model supplied**
  - No of Banks
- **No. of NSMs supplied (150 or more / 550 or more)**
  - Documents required
    - Purchase order copies issued by the organizations for last 3 years i.e. 2011-12, 2012-13 & 2013-14 and a statement showing each year execution of contract and Certificate / letter stating about the performance of note sorting machines supplied.
<table>
<thead>
<tr>
<th></th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>Whether the bidder is the manufacturer of authorized dealer (Copy of authorisation certificate)</td>
</tr>
<tr>
<td>20</td>
<td>Authorization to bid from the manufacturer or dealer</td>
</tr>
<tr>
<td>21</td>
<td>The model quoted by the bidders should have been released/operational in the market for at least one year as on 31.03.2014 (for which proof shall be furnished) confirming to the technical specifications</td>
</tr>
</tbody>
</table>
ANNEXURE-III

List of Clients

(From whom works of supply of 1+1 stacker / 2+1 stacker completed in the last three years)

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Details</th>
<th>Name of client</th>
<th>Name of client</th>
<th>Name of client</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Complete postal address, fax and telephone numbers</td>
<td></td>
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<tr>
<td>02</td>
<td>Name of the Bank, Location and address</td>
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<tr>
<td>03</td>
<td>No. of Machines supplied</td>
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<tr>
<td>04</td>
<td>Capacity of each machine</td>
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<td>05</td>
<td>Value of work</td>
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<tr>
<td>06</td>
<td>Date of award of work</td>
<td></td>
<td></td>
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<tr>
<td>07</td>
<td>Date of completion of work (Copies of Certificates)</td>
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<tr>
<td>08</td>
<td>Delay if any, in completing the work</td>
<td></td>
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</tr>
</tbody>
</table>

(Add more columns in case of more than 3 clients.)

Please enclose the completion certificate given by Bank’s.
### ANNEXURE-IV

**Detailed List of Branch Offices**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Location</th>
<th>Address</th>
<th>Contact No.</th>
<th>Email ID</th>
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</table>
ANNEXURE-V

DEED OF INDEMNITY

This Deed of Indemnity executed at Mumbai on the _____ day of _______________ 2014 by

____________________________________ (hereinafter referred to as “the Obligor” which expression
shall unless it be repugnant to the context, subject or meaning thereof, shall be deemed to mean and include
its successors and permitted assigns);

IN FAVOUR OF

IDBI Bank Limited, a company registered and incorporated under the Companies Act, 1956 (1 of
1956) and a banking company within the meaning of section 5 (c) of the Banking Regulation Act, 1949 (10 of
1949) having its registered office at IDBI Tower, WTC Complex, Cuffe Parade, Mumbai – 400 005 (hereinafter
referred to as “IDBI Bank ” which expression shall, unless it be repugnant to the subject or context or
meaning thereof, be deemed to mean and include its successors and assigns)

1 WHEREAS

(1) The Obligor has

(a) Agreed to provide to IDBI Bank the supply, installation, commissioning and maintenance of
Note Sorting Machine (1+1 & 2+1 stacker) to its various branches across PAN India and to
provide the services during warranty period at the various branches of the IDBI Bank as stated
in the bid, scope of work and other terms and conditions;
(b) Represented and warranted that they have all permissions, consents, approvals from all
authorities, both regulatory and non-regulatory, for executing their services to IDBI Bank Ltd;
(c) Represented and warranted that the aforesaid services offered to IDBI Bank do not violate any
provisions of the applicable laws, regulations or guidelines including legal and environmental.
In case there is any violation of any law, rules or regulation, which is capable of being
remedied the same will be got remedied immediately during the installation, maintenance and
contract period to the satisfaction of IDBI Bank Ltd;
(d) Represented and warranted that they are authorised and legally eligible and otherwise entitled
and competent to enter into such contract(s) with IDBI Bank;

(2) IDBI Bank, relying and based on the aforesaid representations and warranties of the Obligor, has agreed
to avail the services of the Obligor on the terms and conditions contained in its bid and Agreement
dated ____________________ (the Agreement) with the Obligor;

(3) One of the conditions of the aforesaid Agreement is that the Obligor is required to furnish an indemnity
in favour of IDBI Bank indemnifying the latter against any loss, damages or claims arising out of any
violations of the applicable laws, regulations, guidelines during the execution of its services to IDBI Bank
over the contract period as also for breach committed by the Obligor on account of misconduct,
omission and negligence by the Obligor.

(4) In pursuance thereof, the Obligor has agreed to furnish an indemnity in the form and manner and to the
satisfaction of IDBI Bank as hereinafter appearing;

NOW THIS DEED WITNESSETH AS UNDER:-

In consideration of IDBI Bank having agreed to award the aforesaid contract to the Obligor,
more particularly described and stated in the aforesaid Agreement, the Obligor do hereby agree and
undertake that:-
### RFP for supply, installation, commissioning and AMC for Note Sorting Machine (1+1 & 2+1 stacker) - 2014

1. The Obligor shall, at all times hereinafter, save and keep harmless and indemnified IDBI Bank, including its respective directors, officers, and employees and keep them indemnified from and against any claim, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the said contract and any damage caused from and against all suits and other actions that may be instituted taken or preferred against IDBI Bank by whomsoever and all losses, damages, costs, charges and expenses that IDBI Bank may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws, regulations, guidelines and also from the environmental damages, if any, which may occur during the contract period.

2. The Obligor further agrees and undertakes that the Obligor shall, during the contract period, ensure that all the permissions, authorizations, consents are obtained from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, orders framed or issued by any appropriate authorities.

3. The Obligor further agrees to provide complete documentation of Note Sorting Machine (1+1 & 2+1 stacker) including warranty certificates of the aforesaid machines, contact numbers of the officials for maintenance related query during warranty period, as built drawing of the ducting, piping etc. The Obligor shall also provide all required information about the Note Sorting Machine (1+1 & 2+1 stacker) for performing the obligations under the Contract. The Obligor shall also indemnify and keep indemnified IDBI Bank against any levies / penalties / claims / demands litigations, suits, actions, judgments, and or otherwise in account of any default and or breach and or otherwise in this regard.

4. If any additional approval, consent or permission is required by the Obligor to execute and perform the contract during the currency of the contract, they shall procure the same and/or comply with the conditions stipulated by the concerned authorities without any delay.

5. The obligations of the Obligor herein are irrevocable, absolute and unconditional, in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or the insolvency, bankruptcy, re-organisation, dissolution, liquidation or change in ownership of IDBI Bank or Obligor or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnifier.

6. The obligations of the Obligor under this Deed shall not be affected by any act, omission, matter or thing which, would reduce, release or prejudice the Obligor from any of the indemnified obligations under this indemnity or prejudice or diminish the indemnified obligations in whole or in part, including in law, equity or contract (whether or not known to it, or to IDBI Bank).

7. This indemnity shall survive the aforesaid Agreement.

8. Any notice, request or other communication to be given or made under this indemnity shall be in writing addressed to either party at the address stated in the aforesaid Agreement and or as stated above.

9. This indemnity shall be governed by, and construed in accordance with, the laws of India.

10. The Obligor irrevocably and unconditionally agrees that in any legal action, suit or proceedings arising out of or relating to any this indemnity may be brought in the Courts/Tribunals at Mumbai. Final judgment against the Obligor in any such legal action, suit or
proceeding shall be conclusive and may be enforced in any other jurisdiction, by suit on the judgment, a certified copy of which shall be conclusive evidence of the judgment, or in any other manner provided by law. By the execution of this indemnity, the Obligor irrevocably submits to the exclusive jurisdiction of such Court/Tribunal in any such action, suit or proceeding.

(11) IDBI Bank may assign or transfer all or any part of its interest herein to any other person. Obligor shall not assign or transfer any of its rights or obligations under this indemnity, except with the prior written consent of IDBI.

IN WITNESS WHEREOF the Obligor has signed these presents on the day, month and year first above written.

Signed and Delivered on behalf of)
( ________________________ )

By the hand of ____________________,)

_______, the authorized official)

of the Obligor
Undertaking of Authenticity for Note Sorting Machine (1+1 / 2+1)

General Manager,
IDBI Bank Ltd.,
IDBI Tower, 4th floor
WTC Complex, Cuffe Parade,
Mumbai 400 005

Ref: Our bid for Supply, Installation and Maintenance of Note Sorting Machine (1+1 / 2+1).

With reference to the Note Sorting Machine being quoted by you vide tender cited above, it is submitted as under:

We hereby undertake that all the components/parts/assembly/software used in the Note Sorting Machine shall be original new components/parts/assembly/software only, from respective OEMs of the products and that no refurbished/duplicate/second hand components/parts/assembly/software are being used or shall be used.

In case of default and we are unable to comply with above at the time of delivery or during installation for the above machine already billed, we agree to take back the supplied machines without demur, if already supplied and return the money if any paid to us by you in this regard. We also take full responsibility of both Parts & Service as per service level agreement (SLA) as per the content even if there is any defect by our authorized Service Centre.

Dated at……………………this………………day of…………………2014.

Signature & Seal of Bidder/Authorised Representative
MANUFACTURER’S AUTHORIZATION FORM

No. ............. Dated : / /2014

The General Manager
IDBI BANK LTD,
IDBI Tower,
Cuffe Parade,
Mumbai

Dear Sir,

Supply, installation, commissioning and maintenance of Note Sorting Machines (1+1) & (2+1) to be supplied to various Branches of IDBI Bank on Pan India.

We__________________________________________ who are established and reputed manufacturers of Note Sorting Machines having manufacturing facility at ..........and .......... do hereby authorize M/s. ...........(Name and address of Agents) to submit a bid, and sign the contract with you for the goods manufactured by us against the above tender.

We hereby extend our full guarantee and warranty as per Clauses of Contract for the goods and services offered for supply by the above firm against this tender.

Yours faithfully,

(NAME)

(Name of Manufacturers)

Note : This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its bid.
IDBI Bank Ltd.

RFP for supply, installation, commissioning and AMC for Note Sorting Machine (1+1 & 2+1 stacker) - 2014

Declaration by the Applicant:

Ref No.                      Date

The General Manager (FIMD)
IDBI Bank Ltd.
Corporate Centre
4th floor, IDBI Tower, WTC Complex
Cufe Parade, Mumbai-5

Dear Sir,

Name of The Work: Supply & Installation of Note Sorting Machines (1+1) & (2+1) to Bank’s Branches - PAN India

I/We have read and understood the press notice and the notification in Banks web-site for Pre-qualification and instructions to the Applicants. I/We do hereby declare that the information furnished by me/us are correct to the best of my/our knowledge and belief.

Yours faithfully

Signature: Name: Designation: Address: Seal:
## PRICE/COMMERCIAL BID (1+1)
(As furnished in Part II of the tender but without prices/rates and amounts)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Qty (Nos)</th>
<th>Rate per unit</th>
<th>Taxes</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Supply of Note Sorting Machine conforming to technical specification, scope of work and the intended purpose with capacity of minimum 15,000 Bank notes per hour with 1+1 stacker. (i.e. including the cost of transportation, insurance, Duties, and charges etc. and excluding Sales Tax/ Value Added Tax/Central Sales Tax (as the case may be). Entry Tax, Octroi will be reimbursed on submission of documentary evidence.</td>
<td>1</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Model No.</strong> (Please indicate only one model no. and technical catalogue in support to be provided.)</td>
<td></td>
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</tr>
<tr>
<td>B</td>
<td>Supply of Note Sorting Machine conforming to technical specification, scope of work and the intended purpose with capacity of minimum 15,000 Bank notes per hour with 1+1 stacker. (i.e. including the cost of transportation, insurance, Duties, and charges etc. and excluding Sales Tax/ Value Added Tax/Central Sales Tax (as the case may be). Entry Tax, Octroi will be reimbursed on submission of documentary evidence.</td>
<td>1</td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Model No.</strong> (Please indicate only one model no. and technical catalogue in support to be provided.)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Sr. No.** | **Particulars** | **Qty (Nos)** | **AMC Charges per unit**
---|---|---|---

**B** Annual Maintenance Contract (AMC) (comprehensive) for five years period payable quarterly in advance after expiry of the warranty period service tax will be paid extra at actual cost. | 1 |  |

1 AMC – 1st year after warranty
2 AMC – 2nd year after warranty
3 AMC – 3rd year after warranty
4 AMC – 4th year after warranty
5 AMC – 5th year after warranty
Total – B
Grand Total (A+B)

Octroi will be reimbursed on actual basis.
For the purpose of evaluation of lowest bid, AMC of 5 years period will also be considered.
* The quantity of machines may increase / decrease as per Bank's requirement.

Place: Signature:  
Date: Name: Seal of the firm
PRICE/COMMERCIAL BID (2+1)
(As furnished in Part II of the tender but without prices/rates and amounts)

**TABLE I**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Qty (Nos)</th>
<th>Rate per unit</th>
<th>Taxes</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Supply of Note Sorting Machine conforming to technical specification, scope of work and the intended purpose with capacity of minimum 20,000 Bank notes per hour with 2+1 stacker. (i.e. including the cost of transportation, insurance, Duties, and charges etc. and excluding Sales Tax/ Value Added Tax/Central Sales Tax (as the case may be). Entry Tax, Octroi will be reimbursed on submission of documentary evidence.</td>
<td>1</td>
<td>Price after Acceptance of Duty Free Credit Scrips under Foreign Trade Policy 2009-2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Supply of Note Sorting Machine conforming to technical specification, scope of work and the intended purpose with capacity of minimum 20,000 Bank notes per hour with 2+1 stacker. (i.e. including the cost of transportation, insurance, Duties, and charges etc. and excluding Sales Tax/ Value Added Tax/Central Sales Tax (as the case may be). Entry Tax, Octroi will be reimbursed on submission of documentary evidence.</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**Model No.**
(Please indicate only one model no. and technical catalogue in support to be provided.)
<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Qty (Nos)</th>
<th>AMC Charges per unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>Annual Maintenance Contract (AMC) (comprehensive) for five years period payable quarterly in advance after expiry of the warranty period service tax will be paid extra at actual cost.</td>
<td>1</td>
<td></td>
</tr>
<tr>
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<td></td>
</tr>
<tr>
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<td>3</td>
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</tr>
<tr>
<td>4</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>AMC – 5th year after warranty</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total – B</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total (A+B)</strong></td>
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</tr>
</tbody>
</table>

*Octroi will be reimbursed on actual basis.*

*For the purpose of evaluation of lowest bid, AMC of 5 years period will also be considered.*

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Place:                      Signature:  
Date:                      Name:  
                           Seal of the firm