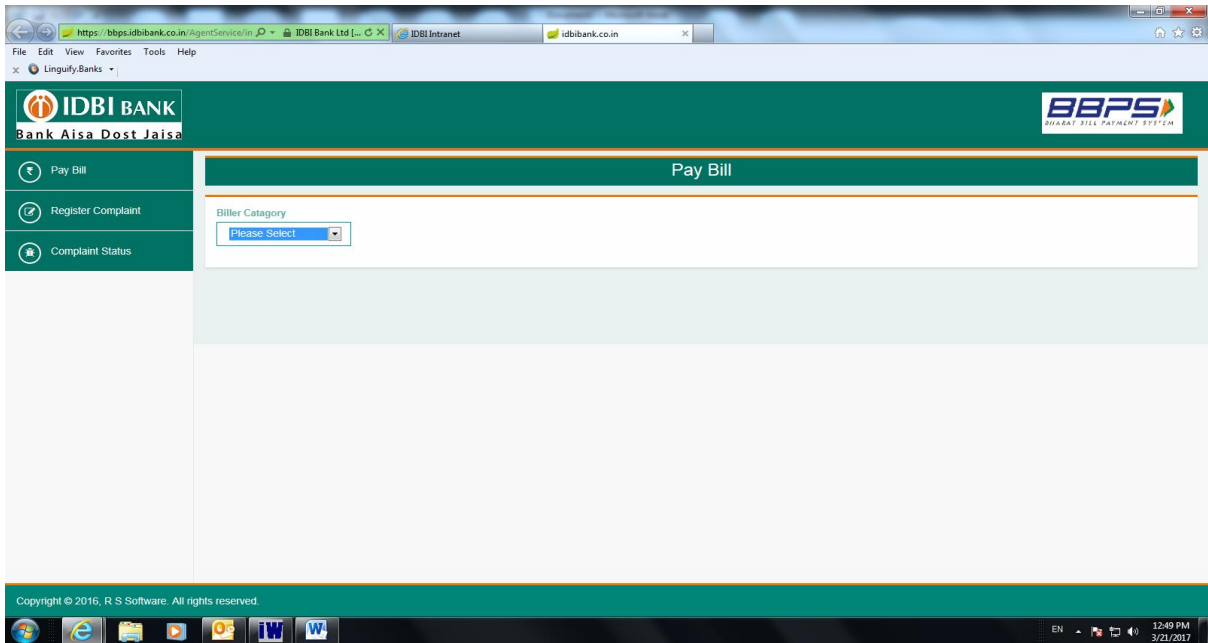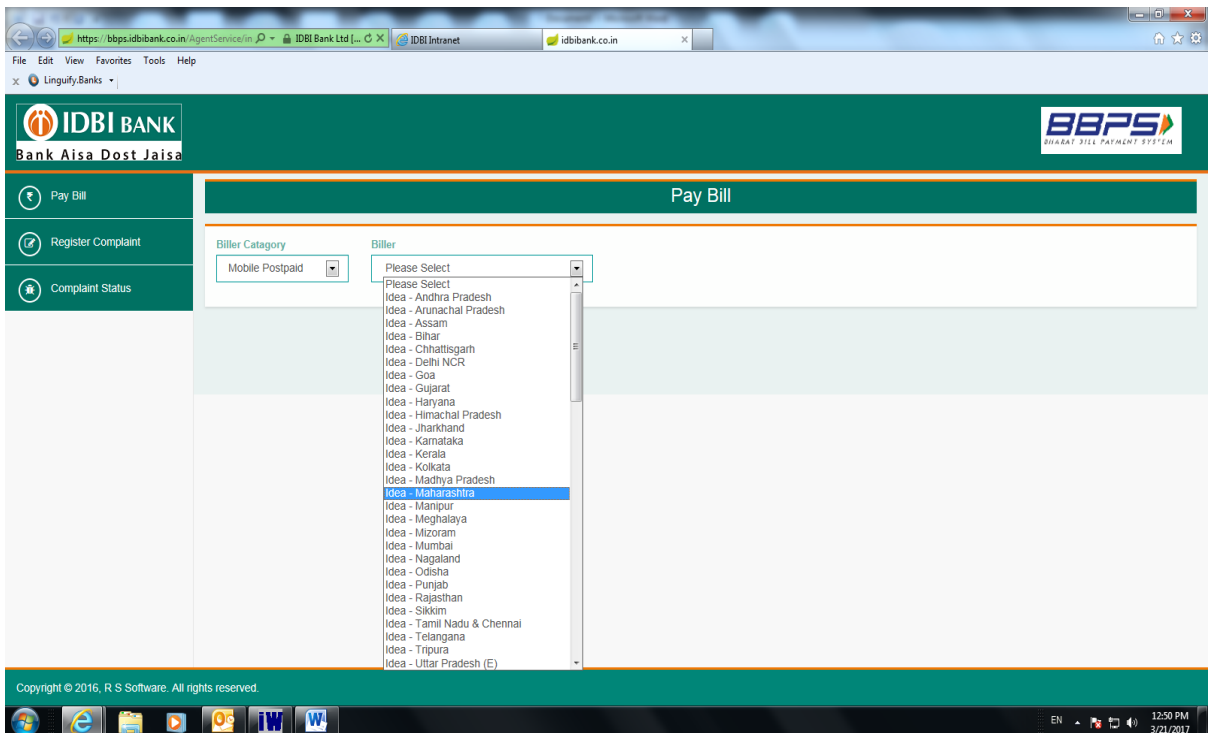**<u>Note – Please obtain Net-Banking OSP for E-Com Txn prior to proceeding for Bill Payment</u>**

Step 1: Following option will appear on the screen upon accessing BBPS link

Step 2:- Select "Biller Category" and "Biller" from dropdown list –
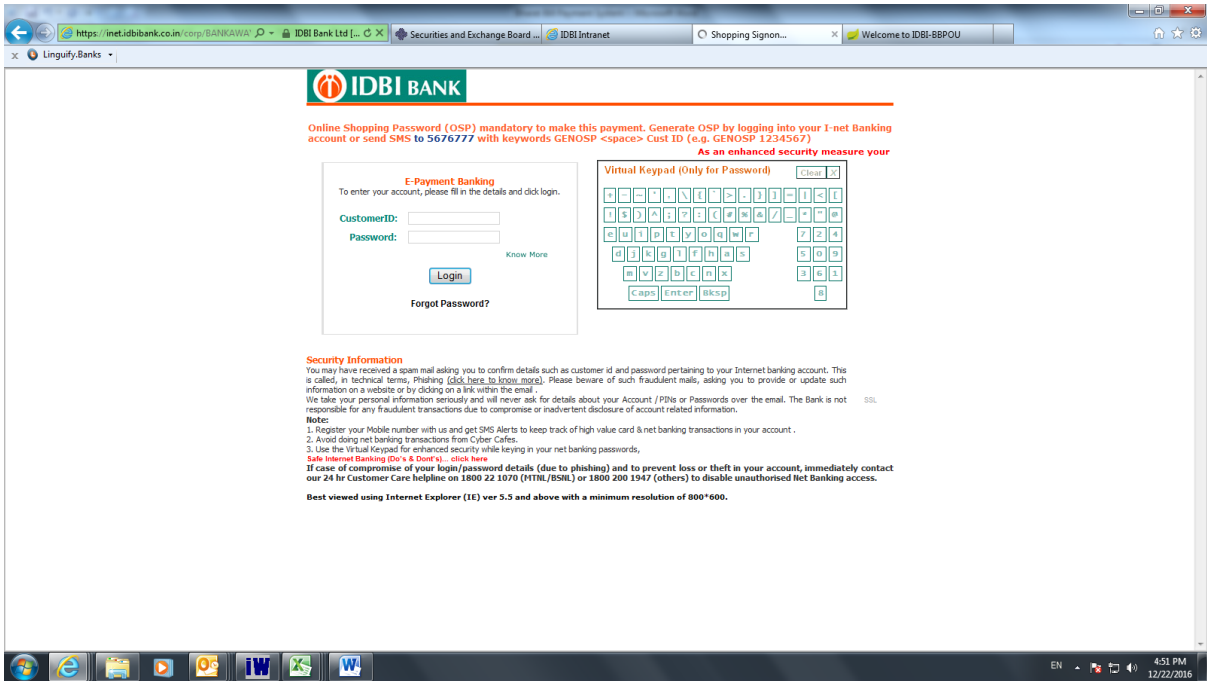
Step 3:- Enter Mandatory field Marked (*)

Step 4:- The system allows a user to either Fetch the Bill and Pay the due amount or make an Adhoc payment by selecting Quick Pay. Availability of payment option depends solely on the facility offered by the biller concerned.

Upon clicking "Bill Fetch" button, respective bill details shall appear, please select "Payment Mode", "Amount Option" and click "Pay Now" button.
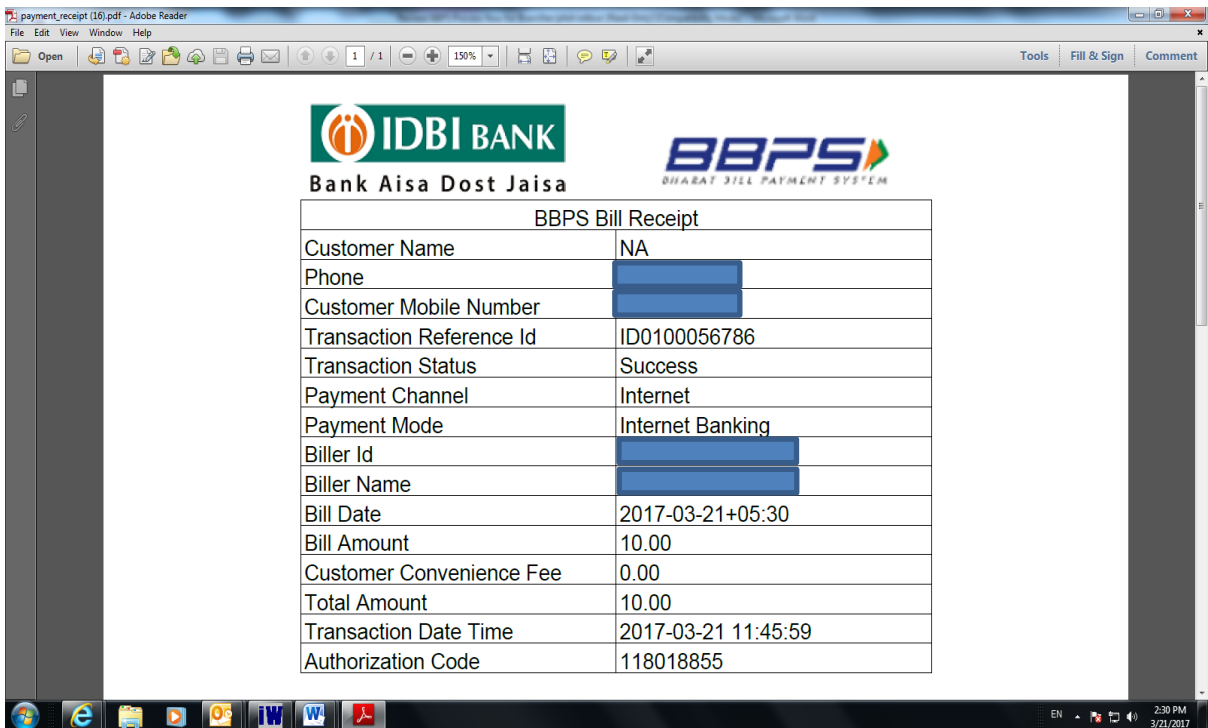
Or

If "Bill Fetch" button is not available or adhoc payment is to be made, please select "Payment Mode", input "Quick Pay Amount" and click "Quick Pay" button.

IDBI Net banking page will appear. Enter your Net Banking Credentials (Please obtain Net-Banking OSP beforehand / separately) -

Step 5:- Upon successful completion of transactions, BBPS Bill Receipt will be generated which may be saved/printed (If required).

BBPS Bill Receipt	
Customer Name	NA
Phone	
Customer Mobile Number	
Transaction Reference Id	ID0100056786
Transaction Status	Success
Payment Channel	Internet
Payment Mode	Internet Banking
Biller Id	
Biller Name	
Bill Date	2017-03-21+05:30
Bill Amount	10.00
Customer Convenience Fee	0.00
Total Amount	10.00
Transaction Date Time	2017-03-21 11:45:59
Authorization Code	118018855

Step 6:- You shall also receive a payment confirmation on the mentioned mobile no. / E-mail ID under Step 3.