

Form A

**APPLICATION FOR CLAIMING UNCLAIMED INTEREST/REDEMPTION AMOUNT
OF LISTED NON – CONVERTIBLE SECURITIES**

Date:

Place:

To,
IDBI Bank Limited, IDBI Tower,
World Trade Center Complex,
Cuffe Parade, Colaba, Mumbai,
Maharashtra- 400005

Dear Madam/Sir,

Sub: Request for payment of unclaimed interest/redemption amount of listed Non- Convertible Securities.

I/We hereby confirm that I/We have not received the interest/redemption amount for ISIN _____ . I/We have also verified the same from the unclaimed interest/redemption amount details published in the website of IDBI Bank. I/We am/are providing the following information and original supporting documents to enable you to do the needful.

Investor Details	
Name of The Investor	
DP ID	
Client ID	
No of Units	
Amount of Claim	
Pan Number	
Mobile Number	
Email ID	
Bank Account Details	
A/c Holder's Name	
Name of the Bank	
Bank A/c No	
IFSC	

Signature of the Investor/s

Note: Please submit all the supporting documents as mentioned in Annexure I, along with this application form duly filled and signed by all the authorized signatory(s).

Annexure I

a) In case the claim is submitted by the Investor (Self):

1. Client Master List (CML) - (Proof of Holding/Investment), in case of company, board resolution along with the authorized signatories list.
2. Copy of Pan Card with self -attestation. (Proof of Identity)
3. Copy of Aadhar Card with self -attestation (Proof of Address)
4. TDS Exemption Certificate (if applicable)
5. Bank details with proof duly attested/Cancelled cheque leaf (Should be an Indian account).

b) In case the claim is submitted by the Nominee (in case of death of the original investor):

1. Death certificate of the Investor
2. Client Master List (CML) of deceased investor - (Proof of Holding/Investment),
3. Client Master List (CML) of Nominee - (Proof of Holding/Investment), in case of company, board resolution along with the authorized signatories list.
4. Copy of Pan Card of nominee with self-attestation. (Proof of Identity)
5. Copy of Aadhar Card of nominee with self-attestation. (Proof of Address)
6. TDS Exemption Certificate (if applicable)
7. Bank details with proof duly attested/Cancelled cheque leaf (Should be an Indian account).

c) In case the claim is submitted by the legal heirs (in case of death of the original investor):

1. Death certificate of the Investor
2. Client Master List (CML) of deceased investor - (Proof of Holding/Investment),
3. Client Master List (CML) of Legal Heir - (Proof of Holding/Investment), in case of company, board resolution along with the authorized signatories list.
4. Legal heir certificate/Succession certificate.

5. Copy of Pan Card of Legal Heir/s with self-attestation. (Proof of Identity)
6. Copy of Aadhar Card of Legal Heir/s with self-attestation. (Proof of Address)
7. TDS Exemption Certificate (if applicable).
8. In case more than one legal heir, No Objection Certificate from other legal heirs to make the settlement in the name of one legal heir
9. Bank details with proof duly attested/Cancelled cheque leaf (Should be an Indian account).

d) In case of NRI Investor:

1. Client Master List (CML) - (Proof of Holding/Investment), in case of company, board resolution along with the authorized signatories list.
2. Proof of Citizenship (OCI Card, Passport etc.)
3. Copy of Pan Card with self –attestation (if available)
4. Copy of Aadhar Card with self-attestation (if available)
5. TDS Exemption Certificate (if applicable)
6. Communication address of holder with proof duly attested. (Indian as well as overseas).

❖ Manner of submission of claim by the investor:

The investor can submit the above mentioned documents to RTA or IDBI Head office at below given address.

<p>Kfin Technologies Ltd, Unit- IDBI Bond Department, Selenium Tower B, Plot -31 & 32, Financial District Nanakramguda, Gachibowli, Hyderabad- 500032 Email ID- einward.ris@kfintech.com, rta@idbi.co.in Phone No- 040-67161541</p>	<p>IDBI Bank Limited, IDBI Tower, World Trade Center Complex, Cuffe Parade, Colaba, Mumbai, Maharashtra- 400005 Email ID- drdho@idbi.co.in</p>
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❖ **Condition for rejection of claim and option for re-filing of a claim by the investor:** Claim/s will be rejected, if the details/documents (as mentioned above) provided by the investor are not in order. Refiling of claim can be done with submission of proper documents.

❖ **Timeline within which the claim shall be processed by the listed entity:**

The claim application forms received, will be processed within 30 days if the documents are found to be in order.

❖ **Contact details (email id and Phone Number) wherein investor can raise their queries or grievances, if any, relating to their claim:**

The investor can raise their queries at the below given contact details.

Email id- einward.ris@kfintech.com rta@idbi.co.in	drdho@idbi.co.in
Phone No- 040-67161541	