

## IDBI Demat Account Opening process (Offline)

### Step- Wise Account Opening Process – Depository IDBI Bank Limited

NSDL Depository	CDSL Depository
<p>All the prospective clients wishing to open a demat account can download the AOF &amp; approach our Branches to open demat account:</p> <p>Bank's relationship officer will guide you through the process &amp; documentation required in the demat account opening process.</p> <p>While visiting the branch please carry below listed original documents for verification purpose.</p> <ul style="list-style-type: none"> <li>• PAN card</li> <li>• Address proof for individuals - Aadhar card/driving licence/voter ID/Passport.</li> <li>• Passport size Photograph.</li> <li>• Cancelled copy of cheque as proof of IDBI Bank Account.</li> </ul> <p>Also, the following are few of the important documents required for opening of Corporate Demat Account:</p> <ul style="list-style-type: none"> <li>• Latest last two years' balance sheet</li> <li>• Constitution documents</li> <li>• Shareholding pattern &amp; UBO declaration</li> <li>• Authorized signatories list with specimen signatures</li> <li>• Photograph, Proof of identity, Proof of address, PAN of all Promoters/ Directors/ Partners/ Trustees/ Karta</li> <li>• Duly filled and signed account opening form (AOF)</li> </ul> <p>Branch after collecting the documents above mentioned along with AOF including tariff and KYC documents will be submitted to our Back office for the account opening.</p> <p>Once the demat account is opened, the documents i.e. client master report, activation letter, copy of tariff sheet signed by the customer, DIS booklet declaration (if the client has opted for non-issuance) are emailed to the client on the client's email address.</p> <p>Instruction Booklets (where applicable) are then couriered to the client on their communication address by Back office team.</p>	<p>All the prospective clients wishing to open a demat account can download the AOF &amp; approach our Branches to open demat account:</p> <p>Bank's relationship officer will guide you through the process &amp; documentation required in the demat account opening process.</p> <p>While visiting the branch please carry below listed original documents for verification purpose.</p> <ul style="list-style-type: none"> <li>• PAN card</li> <li>• Address proof for individuals - Aadhar card/driving licence/voter ID/Passport.</li> <li>• Passport size Photograph.</li> <li>• Cancelled copy of cheque as proof of IDBI Bank Account.</li> </ul> <p>Also, the following are few of the important documents required for opening of Corporate Demat Account:</p> <ul style="list-style-type: none"> <li>• Latest last two years' balance sheet</li> <li>• Constitution documents</li> <li>• Shareholding pattern &amp; UBO declaration</li> <li>• Authorized signatories list with specimen signatures</li> <li>• Photograph, Proof of identity, Proof of address, PAN of all Promoters/ Directors/ Partners/ Trustees/ Karta</li> <li>• Duly filled and signed account opening form (AOF)</li> </ul> <p>Branch after collecting the documents above mentioned along with AOF including tariff and KYC documents will be submitted to our Back office for account opening.</p> <p>Once the demat account is opened, the documents i.e. client master report, activation letter, copy of tariff sheet signed by the customer, DIS booklet declaration (if the client has opted for non-issuance) are emailed to the client on the client's email address.</p> <p>Instruction Booklets (where applicable) are then couriered to the client on their communication address by Back office team.</p>